

## Information Governance

White Building Littlemore Mental Health Centre Sandford Road Littlemore Oxford OX4 4XN

Tel: 0845 219 1269 Fax: 0845 219 1275 Web: www.oxfordhealth.nhs.uk

12 June 2017 Reference no. 17180041

Dear

## **Request for Information: Freedom of Information Act**

Thank you for your email of 10 May, making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

**Request:** 

Please can you provide the following information under FOI laws:

1. The trust's completed 'Detailed agency collection" for **month 12** of 2016-17, showing the **year to date figures**. (Example attached)

If for any reason the trust is minded not to provide this document, please list the five specialties for which the trust had the highest agency staff costs - as a % of total pay costs for the specialty - in 2016-17 in the table below. Please also fill in the cells detailing expenditure. If the trust's accounts have not yet been audited, please use the unaudited figures.

	Agency	(Excluding	bank sta	aff)	Total Gross Employee Benefits for specialty				
	Medical	Qualified Nursing	Other	Total	Medical	Qualified Nursing	Other	Total	
Speciality name	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
Specialty 1									
Specialty 2									
Specialty 3									
Specialty 4									
Specialty 5									

2. Please state the total number of shifts for which the trust breached the national pay cap for medical agency staff in 2016-17 (55% above basic rates), and break this total down for each specialty where the breach occurred (It's fine to only detail the top five specialties).

3. Please state the total number of shifts for the trust breached the national pay cap for agency nursing staff in 2016-17 (55% above basic rates), and break this total down for each specialty where the breach occurred. (It's fine to only detail the top five specialties).

4. Please state the total number of shifts which required CEO sign off, and break these down for each specialty.

5. Please state the ten shifts for agency medical staff for which the highest hourly rate was paid. Please state the rate paid and the specialty.

6. For individual medical locums who have incurred the greatest total expenditure for the trust in 2016-17, please state the total amounts paid by the trust in the year in relation to these individuals' work. Please also state their specialty. Eg: Medical locum 1, emergency medicine, total expenditure by the trust in 2016-17; £196,000

Response:

1.

Speciality name	Agency (Ex	cluding ba	nk staff <u>)</u>		Total Gross Employee Benefits for specialty			
	Medical	Qualified Nursing	Other	Total	Medical	<u>Qualified</u> Nursing	Other	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Estates & Facilities	26	-	864	890	-	-	4,794	4,794
Central Pharmacy Support Unit	-	-	267	267	-	-	1,467	1,467
Adult Services Directorate	328	3,923	2,663	6,914	7,718	16,065	32,879	56,662
Oxford Pharmacy Store	-	-	82	82	-	_	788	788
Children & Young People	1,388	1,025	1,728	4,141	6,352	10,597	29,324	46,273

The Trust is unable to comply with your request in full, however, as to do so would require the Trust to exceed the appropriate limit set in regulation by section 12 of the Freedom of Information Act. The Trust estimate it would take a minimum of 52 hours to derive the information you have requested. A manual review of electronic records would need to be performed to ascertain if any information were present and derive it. Query, analysis and manual review of in of 52 monitor returns alone and other electronic records would be required to ascertain if information were present and collate the information requested. Even if it took only 5minutes per return, 52 hours effort would be required to comply with your request. The appropriate limit set by the Act is 18 hours.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance