

Information Governance

White Building
Littlemore Mental Health Centre
Sandford Road
Littlemore
Oxford
OX4 4XN

Tel: 0845 219 1269
Fax: 0845 219 1275
Web: www.oxfordhealth.nhs.uk

17 August 2017
Reference no. 17180151

Dear

Request for Information: Freedom of Information Act

Thank you for your email of 14 August, making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

Request and Response:

- How many locations does the Trust have? Circa 200
- Please confirm if the Trust is in contract for a managed print service? Yes
- Does this include MFD's and printers? Yes
- Please confirm contract number and dates? August 2017
- Please confirm who the contract was awarded to? Ricoh
- Please confirm procurement route used? RM3781
- Please confirm name of trust employee that is responsible for the management of the printer estate for the trust. Victoria Spear
- Please confirm if you currently reclaim the VAT on the managed service contract? No
- Please confirm if you intend to go out the tender next time or call off an existing framework? If so please indicate which one? N/A
- Please confirm if paper is included in the contract? If not please confirm the annual spend on paper per annum No

- How many MFD's does the Trust have? 433
- What is the annual spend on MFD's – including; lease costs, consumables, costs per click and service charges Section 43 applied
- How many printers does the Trust have? 30
- What is the annual spend on printers – including; lease costs, consumables, costs per click and service charges N/A
- Please confirm the annual volumes of mono and colour prints? Circa 17900000 & 3350000
- Do you have any mobile print capabilities? Yes
- Do you have any secure print capabilities? Yes

The Trust is unable to comply with the element of your request relating to spend value and has applied section 43 to this element of the request. The Trust has not disclosed this information and relies on section 43 in this respect. The Trust would not be able to obtain best value in tendering, negotiating and contracting for these services, and there would be likely to be prejudice to the commercial interest of the Trust and providers of such services as a result.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance