

## **Information Governance**

White Building Littlemore Mental Health Centre Sandford Road Littlemore Oxford OX4 4XN

Tel: 0845 219 1269 Fax: 0845 219 1275 Web: www.oxfordhealth.nhs.uk

23 October 2017 Reference no. 17180203

Dear

## **Request for Information: Freedom of Information Act**

Thank you for your email of 25 September, making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

## Request:

I require a full breakdown Patients released to Homeless Shelters, Hostels, or simply discharged to the streets. From both the Children and Adult Mental Health Hospitals under North and West Oxfordshire Adult Mental Health NHS Trust.

Breakdown these figures annual from 2000 so over a seventeen-year period so we can see the true picture of patient centred care.

## Response:

The Trust is unable to comply with this request for the following reasons. The Trust holds information in electronic form relating to inpatient discharges from the financial year 2010/2011. This information records NHS data standards discharge destination (such as usual place of residence) and does not specify a destination otherwise. Such detail would be in the patient record. Information prior to March 2010 is held in individual patient records, in paper and electronic form and is not searchable as no reports allowing the information to be cross referenced are held. The Trust could report the number of discharges for the period 2010/2011 to date, but not the destination. To report the destination as it is not in a structured or reportable form would require the Trust would to search, retrieve, and manually review thousands of health records in order to collate the information you require. The Trust estimate that 3000 records would require review to collate the information you have requested.

The Trust is unable to comply with your request as to do so would require the Trust to exceed the appropriate limit. To provide the information requested, even if it only took a minimum1 minute per record (3000 minutes in all), would involve a minimum of 50 hours work. The final total may exceed this figure. The appropriate limit set in regulation by section 12 of the Freedom of Information Act is 18 hours.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance