

**Information Governance**

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Web: [www.oxfordhealth.nhs.uk](http://www.oxfordhealth.nhs.uk)

5 October 2017  
Reference no. 17180208

Dear

**Request for Information: Freedom of Information Act**

Thank you for your email of 2 October, making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

**Request:**

- Does the trust currently use rostering software?
- Please state the name(s) of all rostering provider(s) used, split by the following staffing groups. Where no third parties are used, please explain how these staff are rostered: a. Medical & Dental, b. Nursing & Midwifery, c. AHPs, d. Other (please specify)
- Does the trust store its rostering data on its own servers or in the Cloud? Again please provide this information for each of the following staffing groups: a. Medical & Dental, b. Nursing & Midwifery, c. AHPs, d. Other (please specify)
- What other rostering systems are used by the trust? Please state the names of any providers used and what they are used for • Please provide details of contract duration and when they expire

**Response:**

1. Yes
2. Allocate. Nursing. Manual process.
3. Cloud. (manual filing)
4. None.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance