

Dear

Thank you for the request. Please find attached a copy of the Trust Mental Health Act Policy, including section 17. Best wishes.

regards. *Mark M. Underwood.*

Mark M. Underwood

Head of Information Governance

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From:

Sent: 19 October 2017 12:21

Subject: FOI Request

Dear Sir/ Madam,

I am writing to make an open government request for all the information to which I am entitled under the Freedom of Information Act 2000.

Please send me: The policy/ policies currently in use for the use of Leave under Section 17 of the Mental Health Act 1983 (as amended in 2007). This may include, but is not restricted to informal patients, detained patients and forensic patients; there may be separate policies in use for different groups of patients.

I would like the above information to be provided to me as an attachment to this e-mail address. If this request is too wide or unclear, I would be grateful if you could contact me as I understand that under the Act, you are required to advise and assist requesters. If any of this information is already in the public domain, please can you direct me to it, with page references and URLs.

If the release of any of this information is prohibited on the grounds of breach of confidence, I ask that you supply me with copies of the confidentiality agreement and remind you that information should not be treated as confidential if such an agreement has not been signed. I understand that you are required to respond to my request within the 20 working days after you receive this letter. I would be grateful if you could confirm in writing that you have received this request.

I look forward to hearing from you.

Yours faithfully