

**Information Governance**

White Building  
Littlemore Mental Health Centre  
Sandford Road  
Littlemore  
Oxford  
OX4 4XN

Tel: 0845 219 1269  
Fax: 0845 219 1275  
Web: [www.oxfordhealth.nhs.uk](http://www.oxfordhealth.nhs.uk)

27 November 2017  
Reference no. 17180249

Dear

**Request for Information: Freedom of Information Act**

Thank you for your email of 28 October, making a request for review of a Trust response to a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

**Request:**

I request Oxford Health NHS Foundation Trust provide information pertaining to the recruitment, selection, and employment of Trainee Clinical Psychologists, NHS/DoH Clinical Psychology Programme (2018 intake):

- (1) Full copy of the documented 2017-18 initial processing procedure used by the 'clearing house'.
- (2) Full copy of the current (2017-18) contract between the Trust and the 'clearing house'.
- (3) Full copy of the current (2017-18) contract between the Trust and the University of Oxford.
- (4) Full copy of the current (2017-18) contract between the Trust and the Oxford Institute of Clinical Psychology Training.
- (5) Full copy of the current (2017-18) contract between the Oxford Institute of Clinical Psychology Training and the 'clearing house'.
- (6) Full copy of the current (2017-18) contract between the Oxford Institute of Clinical Psychology Training and Harris Manchester College.
- (7) Full copy of the current (2017-18) contract between the University of Oxford and Harris Manchester College.

(8) Full copy of the current (2017-18) contract between Oxford Health NHS Foundation Trust and Harris Manchester College.

(9) Full copy of the current (2017-18) contract between Oxford Health NHS Foundation Trust and Health Education England.

(10) Full copy of the current (2017-18) contract between the Oxford Institute of Clinical Psychology Training and Health Education England.

(11) Full copy of the current (2017-18) contract between the University of Oxford and Health Education England.

(12) Full copy of the current (2017-18) contract between Harris Manchester College and Health Education England.

(13) Full copy of the 2017-18 'specific criteria' used by the Oxford Institute of Clinical Psychology Training to assess applications.

(14) Full copy of the Trust's 2017-18 policy/procedure for the recruitment, selection and employment.

(15) Full copy of the Trust's current (2017-18) equal opportunities policy.

(16) Full copy of the Trust's current (2017-18) procedure for recruitment, selection and employment of disabled people under provision of the 'Disability Confident' scheme (Guaranteed Interview Scheme).

If the Trust does not possess any items listed above, please provide clarification as to why any item(s) are not possessed by the Trust.

Response:

The Trust has considered whether to apply section 14 of the Act to this request, and whether there is a repeated or vexatious nature to the request.

The Trust will apply section 14 to this request. After very careful consideration I have concluded that it will be appropriate to apply section 14 and the Trust is refusing this request under s14 (1) of the Freedom of Information Act. Section 14(1) states 'Section 1(1) does not oblige a public authority to comply with a request for information if the request is vexatious.' In reaching this conclusion I have taken account of the guidance contained within the ICO's guidance on Dealing with Vexatious Requests.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance