

Information Governance

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1 December 2017
Reference no. 17180257

Dear

Request for Information: Freedom of Information Act

Thank you for your email of 7 November, making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

Request:

1. Total non-mandatory training budget 17/18
2. Total non-mandatory training spend 16/17, split by
 - a. Leadership and Development
 - b. CPD
 - c. Other (please specify)

*Please include spend even if delivered in-house, costs incurred from delivering training in-house (for example, cost of trainers, resources etc.)

3. Apprenticeship Levy
 - a. From the organisations contributions to the Apprenticeship Levy, how much funding has the organisation had access to spend on apprenticeship training in 16/17?
 - b. Of the amount accessible to the organisation, how much of the funding remains?
 - c. Please list the training provider(s) used to deliver the organisations apprenticeship levy training in 16/17
 - d. Please detail each of the types of apprenticeships agreed to be delivered by the training provider(s), including a module breakdown

- e. Cost of each of the apprenticeships engaged with in 16/17
4. Please fill in the attached spreadsheet for all HR non-mandatory training the organisation has engaged with in the last 12 months.
5. Who is responsible for the procurement of external non-mandatory training?
 - a. Name
 - b. Job Title/Department
6. ESR OLM
 - a. Does the trust use ESR OLM?
 - b. What % of the workforce have successfully completed at least one (national or local) e-learning course within the previous 3 months to September

Response:

1. The Trust has spent approximately £1 million.
2. Budget is not sub-divided in these categories, but the amounts provided are estimates.
 - a. Leadership and Development Approximately £100 000
 - b. CPD Approximately £700 000
 - c. Other (please specify) Approximately £200 000 Technology Enhance Learning
3. The apprenticeship levy started in 17/18 so there was no activity in 16/17, and hence the Trust holds no information in relation to this element of your request.
4. The Trust is not able to assemble this information without exceeding the appropriate
5.
 - a. Name Helen Green
 - b. Job Title/Department Associate Director of Clinical Education and Nursing
6.
 - a. No
 - b. 90%

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance