

#### **Information Governance**

White Building Littlemore Mental Health Centre Sandford Road Littlemore Oxford OX4 4XN

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5 February 2018 Reference no. 17180326

Dear

## **Request for Information: Freedom of Information Act**

Thank you for your email of 15 January, making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

## Request:

## Question 1

- How many hours did nurses on the hospital/Trust bank work during 2017?
- How many nurses from the hospital/Trust bank worked during 2017?
- How much did the Trust spend on bank nurses in 2017?
- How many hours did external temporary (agency) nurses work for the Trust during 2017?
- How much did the Trust spend on external temporary (agency) nursing staff during 2017?

## Question 2

- How many registered nurses (full time equivalent) are employed by the Trust on permanent or fixed term contracts?
- How many vacancies for registered nurses (full time equivalent) on permanent or fixed term contracts are there in the Trust?

- How many registered nurses (full time equivalent) employed permanently or on fixed term by the Trust resigned or retired during 2017?
- How many registered nurses (full time equivalent) joined the Trust under permanent or fixed-term employment during 2017?

## Question 3

- How many new registered nurses is the Trust planning to train using apprenticeship levy funding?
- How many new nursing associates is the Trust planning to train using apprenticeship levy funding?

If the time limit of 18 hours for responses has not been reached:

## Question 4

- How many student nurses did the Trust support on practice placements in 2017?
- How many of the student nurses on practice placement in 2017 were recruited by your Trust once qualified?
- How many student nurses does the Trust plan to support on practice placements in 2018?

# Response:

#### Question 1

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•	How many hours did nurses on the hospital/Trust bank work during 2017?	787.04 WTE giving 354,168 hours
•	How many nurses from the hospital/Trust bank worked during 2017?	641
•	How much did the Trust spend on bank nurses in 2017?	£3,184,113
•	How many hours did external temporary (agency) nurses work for the Trust during 2017?	1918.86 WTE giving 863,487 hours
•	How much did the Trust spend on external temporary (agency) nursing staff during 2017?	£8,713,015
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### Question 2

•	How many registered nurses (full time equivalent) are employed by the Trust on permanent or fixed term contracts?	1656
•	How many vacancies for registered nurses (full	330 WTE

	time equivalent) on permanent or fixed term contracts are there in the Trust?	
•	How many registered nurses (full time equivalent) employed permanently or on fixed term by the Trust resigned or retired during 2017?	219 headcount – 189.13 FTE

3. The Trust plan to train approximately 5 nurses using the apprenticeship levy in 2018.

The Trust plan to train approximately 100 nursing associates using the apprenticeship levy next year.

4. The Trust have supported 555 nursing students, some may be placed in more than one location, and will support a similar number in 2018. The Trust is unable to comply with the element of the request relating to recruitment without exceeding the appropriate limit set in regulation by section 12 of the Freedom of Information Act. The Trust estimate it would take over 40 hours to review the 555 records, and the appropriate limit is 18.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance