

Information Governance

White Building Littlemore Mental Health Centre Sandford Road Littlemore Oxford OX4 4XN

Tel: 0845 219 1269 Fax: 0845 219 1275 Web: www.oxfordhealth.nhs.uk

22 March 2018 Reference no. 17180362

Dear

Request for Information: Freedom of Information Act

Thank you for your emails of 24 February, making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

Request:

I want to request under the freedom of information act general numbers for each of the financial years (2012-13 2013-14 2014-15 2015-16 2016-17 2017-To date where known)

- 1. Please tell me the total number of Operational Staff* recruited during each year.
- 2. Please tell me the total number of Operational Staff* that left your trust during each year.
- 3. Please tell me the retention rate for Operational Staff* during each year.
- 4. Please tell me the total number of incidents of sickness for Operational Staff* during each year.
- 5. Please confirm the total number of lost hours due to sickness for Operational Staff* during each year. (If Lost hours is recorded as sickness + Staff shortages then please report this info if available)
- 6. Please tell me the total number of Riddor reports for Operational Staff* during each year (Please can the info be broken down in categories e.g. Slip trip fall / Assault / Muscular & Skeletal)

Response:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance