

Report to the Meeting of the Members' Council

For Information

22 July 2010

Report from the Board of Directors

Executive Summary

This report provides a headline summary of the main issues considered by the Board of Directors since the last report to the Members' Council in April 2010. The Chair will speak to this report at the meeting.

Matters Approved:

- Electronic Care Record: the business case to invest in a new patient information system (RiO) was approved.
- Communications and Involvement Strategy: the new strategy for 2010-12 was agreed
- Monitor In-Year Submission – Q4: the Board approved the Q4 in-year submission to Monitor (Green ratings). As part of the submission, the Board considered in detail the requirements and targets for 2010/11 that it would need to comply with.
- Quality Account: the Board agreed to the Quality Account (which was required under the Health Act 2009). The Account would be included in the Trust's Annual Report.
- Annual Plan: the Board approved the submission of the Annual Plan templates to Monitor.
- Construction Services Framework Agreement: a non-binding collaborative framework to enter into a partnering arrangement with the integrated construction supply chain to deliver the Capital Programme was agreed.
- Annual Report / Annual Accounts: the Board delegated its authority to the Audit Committee to consider and approve the Annual Report and statutory accounts. The Audit Committee duly undertook this task in May and June, and reported its findings back to Board in June 2010. The accounts and report were approved and submitted to Monitor and Parliament.

Matters Discussed / Noted:

- Complaints and PALS Annual Report: the report set out the performance of the service during 09/10.
- Staff Survey: the results of the Staff Survey were discussed. In particular areas where improvements could be made were set out.
- Section 75 Annual Report: the report set out the outcomes, achievements and challenges from operating the Section 75 partnership agreements in Oxfordshire and Buckinghamshire during 2009. The Board was pleased with the achievements made during the year.
- Patient Environment Action Team (PEAT): the Board received the outcome of recent PEAT assessments, and noted the areas where improvements could be made.
- Trust Annual Plan 2009/10 – Q4 Progress: the Board received a progress report against the Annual Plan. The report specifically focused on the risks and the milestones rated amber or red.
- Finance and Investment Committee Annual Report: the Board received the Annual Report which set out the work undertaken by this Committee.
- Audit Committee Annual Report: the Board received the Annual Report which set out the work undertaken by this Committee.
- Bank & Agency Staff Usage: the Board discussed the work undertaken to reduce the use of Bank and Agency Staff.
- Community Mental Health Service User Survey: the initial results of the survey have been received but the CQC has not yet issued its report. Board agreed that when the CQC report was available it will be presented to the Members' Council.

Assurance Reports

Reports providing evidence of compliance with the Healthcare Core Standards were considered in the following areas:-

- Food and Nutrition
- Human Resources
- Patient Satisfaction

In 2010/11, the Care Quality Commission changed its regulatory approach to a process of 'Registration' with a focus on 'Outcomes'. The Board agreed a new reporting process where, each month, a different service directorate would submit a report setting out its compliance with CQC Outcomes. The following directorates have reported to Board:-

- Forensic Services – June

At every monthly meeting, the Board considers the Finance Report, Report on the Cost Improvement Programme and Quality Report. A monthly report on progress with the CHO integration work streams is also presented.

Recommendation

The Members' Council is asked to note the report.

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Date: 7 July 2010