

**Council of Governors**

**14th September 2016**

# AGENDA

A meeting of the Council of Governors

will take place on Wednesday, 14th September 2016

from 18:00 to 20:30

at

**The Spread Eagle Hotel, Cornmarket, Thame, Oxon OX9 2BW**

There will be a private pre-meeting of the Governors from 17:30-18:00   
for those available to join the Lead Governor at this time.

A light buffet will be available.

If you are attending the meeting and have special dietary requirements please email [Teresa.Twomey@oxfordhealth.nhs.uk](mailto:Teresa.Twomey@oxfordhealth.nhs.uk) to advise.

# Council of Governors

# 14 September 2016

### **Agenda**

| No. | Item | Report | Led by | Approx Time |
| --- | --- | --- | --- | --- |
|  | Introduction and Welcome |  | Chair | 18:00 |
|  | Apologies for Absence and quoracy check |  | Chair |  |
| **STAFF, PATIENT EXPERIENCE AND TRANSFORMATIONAL CHANGE PRESENTATIONS** | | | | |
|  | Patient Experience Presentation | Oral Presentation | Acting Head of Quality & Safety | 18:00 |
| **INTRODUCTORY ITEMS** | | | | |
|  | Minutes of Last Meeting on  08 June 2016 and Matters Arising | CG 19/16 | Chair | 18:15 |
|  | Declarations of Interest | Declaration | Chair | 18.20 |
|  | Update Report on Key Issues from Chief Executive | CG 20/16 | Chief Executive | 18:20 |
|  | Update Report from Chair | Oral Update | Chair | 18.30 |
| **QUALITY, PERFORMANCE AND GOVERNANCE** | | | | |
|  | Report on the external audit of the Trust’s 2015/16 financial statements | CG 21/16 | Paul Thomas, Deloitte LLP | 18.40 |
|  | Update and review of an Oxfordshire-wide initiative to address patient delays in hospital beds | CG 22/16 | Chief Operating Officer | 18.55 |
|  | Update on Trust Financial Position / Finance Report | CG 23/16 | Director of Finance | 19.05 |
|  | Workforce Performance Report | CG 24/16 | Director of Finance | 19.15 |
|  | Performance Report | CG 25/16 | Director of Finance | 19.25 |
|  | Car Parking | CG 26/16 | Director of Finance | 19.35 |
|  | Oxfordshire Learning Disability Transformation | CG 27/16 | Programme Director Learning Disability Transition | 19.45 |
|  | Electronic Healthcare Records update | CG 28/16 | Director of Finance | 19.55 |
|  | Annual Business Plan – progress update | CG 29/16 | Associate Director of Strategy | 20.05 |
|  | Update Report from Council Sub-groups and Governor Forum:   * Nominations & Remuneration * Finance * Quality & Safety * Patient Experience * Working Together * Governor Forum | CG 30/16 | Various  (Led by Chairs) | 20.15 |
|  | Questions from the public[[1]](#footnote-1) |  | Chair | 20.20 |
|  | Any other business |  | Chair | 20.25 |
|  | Close of meeting |  | Chair | 20.30 |

**Council of Governors - member attendance 2016**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **March** | **June** | **September** | **November** |
| Maureen Ghirelli |  |  |  |  |
| Caroline Birch | N/A |  |  |  |
| Chris Mace | N/A |  |  |  |
| Andy Harman |  |  |  |  |
| Maddy Radburn | N/A | x |  |  |
| Adeel Arif | N/A |  |  |  |
| Mark Aspinall | N/A | x |  |  |
| Geoffrey Forster |  |  |  |  |
| Hafiz Khan | x |  |  |  |
| Taufiqul Islam | x | x |  |  |
| John Bidston | x |  |  |  |
| Mark Tattersall | x |  |  |  |
| Martin Dominguez | x | x |  |  |
| Gillian Evans |  | x |  |  |
| Gill Randall | N/A |  |  |  |
| Chris Roberts |  |  |  |  |
| Alan Jones |  |  |  |  |
| Reinhard Kowalski |  |  |  |  |
| Catriona Canning | N/A |  |  |  |
| Karen Holmes | N/A |  |  |  |
| Soo Yeo |  |  |  |  |
| Judy Young |  |  |  |  |
| Louise Willden | x |  |  |  |
| Martha Kingswood | x |  |  |  |
| Neil Oastler | N/A |  |  |  |
| Judith Heathcoat |  |  |  |  |
| Mike Appleyard |  |  |  |  |
| Dave Pugh | x | x |  |  |
| Davina Logan | N/A |  |  |  |
| David Mant |  |  |  |  |
| June Girvin |  | x |  |  |
| Sula Wiltshire |  |  |  |  |

1. Please notify the Director of Corporate Affairs & Company Secretary on 01865 902148 or [kerry.rogers@oxfordhealth.nhs.uk](mailto:kerry.rogers@oxfordhealth.nhs.uk) in advance of the meeting [↑](#footnote-ref-1)