**Quality and Safety Sub Group of the Members Council**

**Terms of Reference**

1. **Purpose**

To review Quality and Safety issues within Oxford Health NHS Foundation Trust to assist the Members’ Council in holding the Board of Directors to account for the Trust’s performance.

To provide assurance to the full Members’ Council on Quality and Safety matters

To provide detailed input and oversight of the Annual Quality Account/ Report

1. **Membership**

A Full range of Council Members : Public/ Service user/ Carer/ Staff Governors

Board of Directors : Executive / Non Executive Directors

**Chair-** Lynda Atkins ( to be reviewed on an annually)

**Vice Chair-** Sarah Gardner( to be reviewed on an annually)

1. **Quorum**

Chair or Vice Chair

1 Council member

1 member of the Board of Directors

1. **Frequency of meetings**

Quarterly Terms of Reference

To be agreed by full Council (increasing frequency as required by work programme)

1. **Location for meetings.**

 Ideally on clinical sites so visits to areas can be undertaken

1. **Work Programme**
* To be agreed on an annual basis
* To undertake any tasks delegated by the Members Council
* To review Terms of Reference for approval by Members Council