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**Report to the Meeting of the
Oxford Health NHS Foundation Trust
Board of Directors**

For Information

30 March 2011

Chief Executive's Report

1. Infection Control Update

During February 2011, Cromwell Ward and Wintle Ward were closed for admission for 8 days and 9 days respectively as a result of out-breaks of diarrhoea and vomiting. The results of the monthly commodes audit showed a significant deterioration across all older adult wards. As a result special inspection measures were put in place; consequentially, the standard of cleanliness of the commodes improved considerably. Modern matrons have been asked to continue to monitor their wards and undertake unannounced inspections.

2. NMC inspections in Buckinghamshire and Oxfordshire

The NMC undertook monitoring reviews of nurse training at Oxford Brookes University during February and the University of Bedfordshire in March. The Oxfordshire review focussed on the mental health nursing field and included visits to wards and teams in all our care groups to meet with mentors, student nurses and managers. The inspection report was good in all areas with a number of practices, individuals and teams commended. The review in Buckinghamshire did not focus on the mental health field but was also very positive about the quality of nurse training at the University. The recently introduced service improvement projects that student nurses undertake in the final year were commended as a valuable innovation. The majority of student nurses that complete their training in the two counties find work with the Trust. It is reassuring that the quality of training remains high in both counties.

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3. Trust Constitution and Name

On 23 February 2011, Monitor sent formal confirmation that the Trust's Constitution had been amended in line with the Board's request. The amendments were made as part of the Trust's Community Health Oxford transaction submissions of 30 November 2011 and consisted of:-

- A change in the Trust's name to Oxford Health NHS Foundation Trust;
- A change in name for partnership and primary care governor groups;
- Naming and structure changes to constituencies;
- Changes to the categories and number of governors; and
- Changes to the number of Executive Directors on the Board.

The changes came into effect on 23 February 2011.

4. Director of Strategy and Commercial Development

Following the approval by Monitor of the Trust's Constitutional changes, a new Executive Director post has been established. Mr. Stephen Cass has been asked to act into this role until end December 2011 so that we can appropriately scope the post and recruit to it without undue haste. Consequently, **I am asking the Board of Directors to approve Stephen's appointment to this post and as an Executive Director of the Board until 31st December 2011.**

5. Appointment of part-time consultant in CAMHS

An Advisory Appointments Committee was held on 14 February 2011 to recruit to a 7 PA post in CAMHS for Oxford City. Mike Bellamy, NED, chaired the panel. There were 6 shortlisted candidates. The panel is recommending the appointment of Dr Simone Forlee to this post. References have been received and support this recommendation.

The Board is asked to approve this appointment.

6. Foundation Trust Network

The FT Network has been part of the NHS Confederation since its establishment around 2004. The Network has been reviewing its role and relationships following the coalition Government's planned changes to the NHS. A survey of FT member organisations about the role resulted in a clear indication that the FTN should become independent of the NHS Confederation over a manageable timescale. Discussions are now taking place about how this will be handled, what its remit will be and how the continuing relationship with the Confederation will work. There is also a Mental Health Network within the Confederation as well as a MH FTN group. How these work together or change is also being considered.

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Recommendation

The Board is asked to note the report.

The Board is asked to approve the appointment of Stephen Cass to the Director of Strategy and Commercial Development post and as an Executive Director of the Board until 31December 2011.

The Board is asked to approve the consultant appointment.

Lead Executive Director: Julie Waldron, Chief Executive