

Report to the Meeting of the Members' Council

For Information

10 May 2011

Report from the Board of Directors

Executive Summary

This report provides a headline summary of the main issues considered by the Board of Directors since the last report to the Members' Council in February 2011. Over this time, the Board met on 23 February 2011, 30 March 2011 and 27 April 2011. Cedric Scroggs, Non-Executive Director, will speak to this report at the meeting.

Matters Approved:

- Constitutional Amendments: taking into account the views of the Members' Council, the Board endorsed the submission of additional proposed changes to Monitor (following advice from Monitor on the previous submission). Changes covered the areas discussed at Council in February 2011 (Membership Constituencies and Governor composition).
- Community Health Oxfordshire: the Board unanimously approved the transaction that Oxford Health NHS Foundation Trust acquire Community Health Oxfordshire with effect from 1 April 2011. In coming to this decision, the Board took note of a range of reports and formally approved a number of documents (such as the Business Transfer Agreement, Community Services Contract, Working Capital Facility).
- Executive Director: the Board approved the appointment of Stephen Cass to the post of Director of Strategy and Commercial Development.
- Trust Financial Plan: the Board approved the Financial Plan for FY12-FY14 and the FY12 budget by service line.
- Monitor In-Year Submission – Q4: the Board approved the Q4 in-year submission to Monitor. The submission was for Financial Risk Rating of four and a Governance Risk Rating of Green. In making its submission, the Trust declared that it failed to meet the CPA: patients having a formal review within 12 months target. As part of the

submission, the Board considered Monitor's 'Compliance Framework for 2011/12' and noted what the targets and indicators would be for the year ahead.

- Major Incident Plan and Business Continuity Plan: the Board approved the both plans which had been re-drafted to take account of CHO.
- Eliminating Mixed Sex Accommodation: the Board approved the publication of declarations relating to mixed sex accommodation (in both mental health and community health services).
- Clinical Excellence Awards: the Board approved proposals relating to consultant Clinical Excellence Awards for 2011/12.

Matters Discussed / Noted:

- Update on Members' Council Meeting: the Board noted the discussion and issues raised by the Members' Council at its meeting in February 2010. In particular, the Board noted the comments and views on the proposed Constitutional amendments relating to Membership and Governor representation. These were taken into account when the Board came to a view on the proposed changes to be submitted to Monitor.
- Board Statement on Quality Governance Arrangements: the Board considered a statement on the Trust's Quality Governance Arrangements. It was the first time the Trust had produced such a statement and a number of amendments were identified. The Board agreed that it should reconsider the statement in due course and look to publish it when finalised.
- Trust Operating Framework: the Board received an update on the Trust's Operating Framework which was being drafted. The Framework is designed to provide the structure in which the Trust's Service Directorates could operate. Importantly, the Framework would be based on the idea of 'earned autonomy'. The Framework was expected to be finalised in the coming months.
- Divisional Directors: the Board was advised of the appointment of the Divisional Directors who would lead the new Service Divisions.
- Q4 Report on Progress against the Trust Business Plan: the Board noted progress against the Trust's business plan through quarterly report.
- Staff Survey: the Board discussed the results of the staff survey. Some of the results were poor and the board noted what action was being taken to address the concerns identified by staff.
- Strategy-in-Action: the Board discussed in detail the development of a commercial strategy for the Trust. The broad approach outlined to achieve this was called 'strategy-in-action' which was designed to assist organisations achieve long-term goals, provide strategic direction and develop future opportunities.
- Draft Quality Account: the Board discussed the development of the Quality Account and noted that it should be presented to the Members' Council.

- Integrated Supply Chain Outline Business Case: the Board discussed the proposal to join the Integrated Supply Chain (ISC). The ISC is an initiative supported by the South Central SHA and is designed to achieve procurement savings for participating NHS trusts. The Board agreed that further analysis was required before the Trust should opt to join the ISC.
- Report on RiO: the Board received an updated on the implementation of the new electronic patient care record (RiO) across the Trust..

Assurance Reports

In 2010/11, the Care Quality Commission changed its regulatory approach to a process of 'Registration' with a focus on 'Outcomes'. The Board received a report which provided assurance as to the Trust's formal CQC registration.

At every monthly meeting, the Board considers the Finance Report (which includes a section on the Cost Improvement Programme) and Quality Report. A monthly report on progress with the CHO integration work is also presented.

Recommendation

The Members' Council is asked to note the report.

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Date: 3 May 2011