

**Members' Council**  
**ANNUAL GENERAL MEETING**

**8 September 2011**

**AGENDA**

**The Members' Council AGM  
will take place from 6.00pm to 8.00pm  
on Thursday, 8 September 2011.**

The meeting will be held at:

Adams Park Conference Centre, Adams Park, Hillbottom Road,  
High Wycombe, Buckinghamshire, HP12 4HJ.

The Agenda is attached.



**Members' Council**  
**8 September 2011**  
**Agenda**

No.	Item	Report	Led by	Approx Time
1	Introduction and Welcome <ul style="list-style-type: none"> <li>• Introduction of new Governors (including Report on 2011 Elections)</li> <li>• Overview of AGM</li> </ul>	MC 18/2011	Chair	6.00
2	Apologies for Absence		Chair	
3	Declarations of Interest	MC 19/2011	Trust Secretary	6.05
4	Minutes of Last Meeting on 10 May 2011 and Matters Arising	MC 20/2011	Chair	6.05
5	Minutes of Last AGM on 22 July 2010 and Matters Arising	MC 21/2011	Chair	6.10
6	Summary of the Year including Presentation of Annual Report 2010/11	Oral Presentation	Chief Executive	6.15
7	Presentation of Annual Accounts 2010/11	Oral Presentation	Director of Finance	6.30
	<i>Copies of the Annual Report and Annual Accounts will be available at the meeting for collection</i>			
8	Auditor's Report on Annual Report and Annual Accounts 2010/11	MC 22/2011	Audit Commission	6.40
9	Questions on the Annual Report & Annual Accounts <ul style="list-style-type: none"> <li>• Questions from Governors</li> <li>• Questions from Members of the Public</li> </ul>		Chair	6.50
10	Report from Board of Directors	MC 23/2011	Anne Grocock (Non-executive Director)	7.15
11	Update Reports <ul style="list-style-type: none"> <li>• Finance</li> <li>• Quality / Performance</li> </ul>	MC 24/2011	Chair	7.25
12	Members' Council Nomination and Remuneration Committee – Appointment of Members	MC 25/2011	Dir. of Human Resources	7.30

No.	Item	Report	Led by	Approx Time
13	Questions from the public* <ul style="list-style-type: none"> <li>• Questions should be on items not concerned with the Annual Report and Accounts</li> </ul>		Chair	7.35
14	Any other business		Chair	
15	Close of meeting		Chair	8.00

*\*Please notify the Trust Secretary on 01865 782194 or [justinian.habner@oxfordhealth.nhs.uk](mailto:justinian.habner@oxfordhealth.nhs.uk) in advance of the meeting*