**Summary of Actions from Board meeting Wednesday, 25 October 2013**

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| **Relevant Item** | **Action** | **Responsibility** |
| BOD 132/13 (e) | **Complaints**  Circulate information on individual complaints within the category of insufficient care in the community. | RA |
| BOD 132/13 (f) | **Board Seminar – Patient Experience**  Consider inviting Ray Fitzpatrick to a future Board Seminar to discuss patient experience. | JCH |
| BOD 132/13 (i) | **TUPE Transfer**  Update Board on the final date agreed for the TUPE transfer relating to pharmacy staff at HMP Bullingdon. | YT |
| BOD 132/13 (j) | **Shared On-call**  Update Board on progress on the proposed OUH / Trust shared on-call arrangements and whether it is confirmed and what legal indemnities would be put in place. | YT / SB |
| BOD 135/13 (d) | **CQUIN**  Include in future reports information of the overall financial risk to the Trust if relevant CQUIN targets were not achieved. | YT / MMcE |
| BOD 136/13 (a) & (c) | **Quality & Safety Report**  Update report to amend errors prior to publication. | CB |
| BOD 137/13 (d) | **Workforce Report**  Include in future reports more information on recruitment hotspots and the differences between long-term and short-term sickness absence. | MMcE / JH |
| BOD 138/13 (d) | **SIRI 30 (IM)**  Present to Board in February 2014 an update against the SIRI 30 (IM) action plan. | CM |