**Summary of Actions from Board meeting Wednesday, 26 June 2013**

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| **Relevant Item** | **Action** | **Responsibility** |
| BOD 89/13 (c) | **CEO Report – AHSC**  Review at Board in September 2013 a draft agreement between the Trust and University of Oxford. | JCH |
| BOD 89/13 (c) | **CEO Report – AHSC**  Raise with Professor Janet Beer, Vice-Chancellor, the proposal to have an agreement in place with Oxford Brookes University. | MGH |
| BOD 89/13 (d) | **CEO Report – Electronic Healthcare Record**  Provide the Board with regular updates on this project. | MMcE |
| BOD 89/13 (f) | **CEO Report – Planning for the Future**  Look for opportunities for the Board to discuss how the Trust should prepare for the coming years, particularly in terms of contract renewal processes. | SB / MGH |
| BOD 90/13 (d) | **Quality & Safety Report – Pressure Ulcers**  Discuss with Alyson Coates, out-of-session, the suggested approach, taken from another sector, to improve the holistic approach to address pressure ulcers. | RA |
| BOD 90/13 (e) | **Quality & Safety Issues – Safer Care**  Ensure future reports include more detail on the Safer Care initiative, particular in relation to addressing self-harm and medication errors. | RA |
| BOD 90/13 (f) | **Quality and Safety Report – MIND Report on Restraint**  Review MIND’s recently published report on restraint, alongside the work already being undertaken by the Trust, and provide further updates to Board / Integrated Governance Committee. | SB / RA |
| BOD 91/13 (b) | **Quality and Performance Report – C.Diff**  Review how the C.Diff target and performance was reported on given the recent agreements reached with the CCG on this target. | MMcE |
| BOD 93/13 (b) | **Workforce Performance Report**  Review target for Bank & Agency as budgets did not allow for this spend. | MMcE |
| BOD 93/13 (c) | **Workforce Performance Report**  Look to provide further detail on reasons behind Bank & Agency use, and breakdown long-term / short-term sickness data. | MMcE |
| BOD 94/13 (c) | **Infection Prevention & Control Work-plan 2013/14**  Amend the work-plan to reflect how estate related problems identified would be addressed. | RA |
| BOD 95/13 (d) | **Carers Strategy**  Ensure action plans for the Strategy are developed and comments made by Board incorporated and present the Strategy (with the action plans) to Integrated Governance Committee for final approval. | YT |
| BOD 96/13 (c) | **New Hospital in Aylesbury**  As part of undertaking due diligence on proposed name for the new building, ensure partner organisations (like Buckinghamshire Healthcare NHS Trust) are afforded the opportunity to comment. | RA |