

# PAPER

(To be taken under AOB)

# Report to the Meeting of the

# Oxford Health NHS Foundation Trust

# Board of Directors

**25th September 2013**

**Workforce Development Report
Q1 2013/14**

**For: Information**

* This is the first of a new quarterly report provided by the Learning & Development Department (L&D) which, since 1/4/13 has been part of Nursing & Clinical Governance Directorate.

**Report**

* The report provides information on activities within the ‘core’ part of L&D. Other teams within L&D i.e. Library Services and OCTC may feature subsequently if appropriate.
* The ‘core’ L&D teams featured and their remits are:
	+ Clinical & Professional Development (CPD) - clinical development/training for all clinical staff, both registered & non-registered, except medical staff.
	+ Leadership, Team & Individual Skills (LTIS) – non-clinical development/training for all staff, both registered and non-registered.
	+ Patient & Personal Safety Training (PPST) – training formerly known as ‘statutory & mandatory’ for all staff
	+ Technology Enhanced Learning (TEL) – developing and enabling access to learning content enhanced by technology.
* The L&D teams exist to support the delivery of excellent healthcare and health improvement to the patients of the Trust, by ensuring that the workforce has the right skills, values and behaviours. This is done in accordance with CQC Outcome 14.

**Recommendation**

For information

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**Lead Executive Director:** Ros Alstead, Director of Nursing & Clinical Standards

1. *A risk assessment has been undertaken around the legal issues that this paper presents and there are no issues that need to be referred to the Trust Solicitors.*
2. *This paper (including all appendices) has been assessed against the Freedom of Information Act and the following applies:*
* *THIS PAPER MAY BE PUBLISHED UNDER FOI*
1. *This paper provides assurance and evidence against the Care Quality Commission Outcome: 4, 12 and 14*