

## BOARD OF DIRECTORS MEETING

- meeting held in public -

##### Wednesday, 29 January 2014

**0900 – 1150**

**Boardroom**

**Chancellor Court, Corporate Services**

**4000 John Smith Drive, Oxford Business Park South,**

**Cowley, Oxford, OX4 2GX**

## Agenda

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|  |  | Indicative Time |
| 1. Welcome and Apologies for Absence | MGH | 0900 |
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| 1. Declarations of Interest (oral update)  * *To confirm Directors’ interests* | MGH | 0900 |
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| 1. Minutes and Matters Arising of the Board of Directors Meeting Held on 27 November 2013 (paper – BOD 01/2014)  * *To confirm the Minutes of the meeting and report on matters arising* | MGH | 0900 |
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| 1. Chief Executive’s Report (paper – BOD 02/2014)  * *To approve* | SB | 0915 |
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| 1. Chief Operating Officer’s Report (paper – BOD 03/2014)  * *To note* | YT | 0935 |
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| **SAFETY & QUALITY** |  |  |
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| 1. Quality and Safety Report (paper – BOD 04/2014)  * *To note* | RA | 0945 |
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| 1. Quality and Performance Report (paper – BOD 05/2014)  * *To note* | MMcE | 1000 |
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| 1. Workforce Performance Report (paper – BOD 06/2014)  * *To note* | MMcE | 1015 |
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| 1. Quality Account Q2 Update Report (paper – BOD 07/2014)  * *To note* | RA | 1025 |
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| **STRATEGY** |  |  |
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| 1. Whiteleaf Building Status Report (paper – BOD 08/2014)  * *To note* | RA | 1035 |
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| **FINANCE, PERFORMANCE & GOVERNANCE** |  |  |
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| 1. Finance Report (paper – BOD 09/2014)  * *To note* | MMcE | 1045 |
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| 1. Trust Business Plan Q3 Report (paper – BOD 10/2014)  * *To note* | MMcE | 1055 |
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| 1. In-Year Submission to Monitor – Q3 2013/14 Report (paper – BOD 11/2014)  * *To approve* | SB / MMcE | 1105 |
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| 1. Trust Constitution (paper – BOD 12/2014)  * *To approve* | MGH / SB | 1110 |
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| 1. R&D Report (paper – BOD 13/2014)  * *To note* | CM | 1125 |
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| 1. Board of Directors Scheme of Reservation and Delegation (paper – BOD 14/2014)  * *To approve* | SB | 1130 |
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| **REPORTS FROM COMMITTEES** |  |  |
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| 1. Minutes from Committees: 2. Finance and Investment Committee – 11 November 2013 (paper – BOD 15/2014) 3. Integrated Governance Committee – 13 November 2013 (paper – BOD 16/2014) 4. Audit Committee – 5 December 2013 (paper – BOD 17/2014) 5. Charitable Funds Committee – 8 January 2014 (paper – BOD 18/2014) 6. Finance and Investment Committee – 20 January 2014 (oral update) | LW  MGH  AC  AG  LW | 1135 |
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| 1. Any Other Business |  | 1145 |
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| Meeting Close |  | 1150 |
| Date of next meeting: Wednesday, 26 February 2014 |  |  |