

# PAPER

BOD 10/2014

# Report to the Meeting of the

# Oxford Health NHS Foundation Trust

# Board of Directors

**29 January 2014**

**Annual Plan 2013/14 Quarter 3 Report**

**For: Information**

The Board of Directors receives a quarterly report summarising the progress of the Trust’s Annual Plan. This report is for Quarter 3 2013/14 (October – December 2013).

The content of this report has been approved by Executive Leads and approved by the Director of Finance.

**Report**

Following feedback and comments on previous quarterly reports we have developed this as a paperless report but it may not be compatible with iPads. A printable pdf version of the report is also available.

Updates have been received from project leads for Quarter 3 for all of the projects in the Trust annual plan. These are organized according to the strategic drivers and enablers.

The commentary in the report outlines key achievements for Quarter 3 for each project. If there are any risks, changes or concerns associated with any of the milestones, this has been indicated. The milestone maps show plans and progress for each of the projects. Where projects have been delayed, new anticipated start and end dates have been provided, and any actions taken to mitigate any slippage are outlined in the commentary.

Driving Quality Improvement

Please note the slippage in project DQI 4 (Reducing ligature risks, improving privacy and dignity on wards) due to the delay in the construction period of Manor House. Revised dates have been provided.

Delivering Operational Excellence

DOE 3.1 (Review of inpatient services for older adults) and DOE 3.3 (Integrated pathway for people with dementia) –The opening of the Whiteleaf building has required the Buckinghamshire remodeling to be completed ahead of the Oxon services. It was originally envisaged that the Oxfordshire services would be remodeled first. The Buckinghamshire consultation is now complete, with the Oxfordshire consultation work delayed.

There is a risk to further delays in completion of DOE 3.5 (SPA Phase 2), as work cannot progress until the OCC review of pathways is released.

Delivering Innovation, Learning & Teaching

Please note that funding letters for the AHSN clinical streams have been released, with leads identified for each. Membership of the CLAHRC Management Board and Exec is agreed, and the contract signed. Budgets were released to the theme leads in Jan-14. The Oxford AHSC has now been designated.

Developing our Business

A new Head of Communications and Engagement has been appointed. Work to develop a marketing programme and strategy for the Trust and other opportunities for long-term commercial development are progressing well.

Developing Leadership, People & Culture

A delay in the publication of the NHS Leadership Competencies has caused slippage in the Management Development and Aston team-based working projects. Completion is anticipated in Q4. No other significant delays or risks reported.

Getting the Most out of Technology

A risk has been reported concerning the impact of the IT team capacity on lifestyle management work. Procurement of a new Electronic Health Record is delayed to April-14 but progressing well.

Using our Estate Efficiently

A new Strategic Projects Manager is expected to be in post to lead the development of an effective environmental strategy in March-14.

**Recommendation**

The Board is asked to note the Quarter 3 position.

**Author and Title:** Sarah Wilson, Strategy and Business Planning Manager

**Lead Executive Director:** Mike McEnaney, Director of Finance

1. *A risk assessment has been undertaken around the legal issues that this paper presents and there are no issues that need to be referred to the Trust Solicitors.*
2. *This paper (including all appendices) has been assessed against the Freedom of Information Act and the following applies: [delete as appropriate]*
* *THIS PAPER MAY BE PUBLISHED UNDER FOI*