**Summary of Actions from Board meeting Wednesday, 29 January 2014**

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| **Relevant Item** | **Action** | **Responsibility** |
| BOD 03/14 (c) | **Service Remodelling – update to Governors**  Include an update and detail on the remodelling on the agenda for the next formal Council of Governors’ meeting in March 2014. | YT/JCH |
| BOD 05/14 (e) | **Service Remodelling – structure chart**  Provide an updated structure chart of services in due course (and show where forensic, dentistry and podiatry services will fit in). | YT |
| BOD 07/14 (b) | ***Clostridium Difficile* infection (CDI) cases**  Report the increase in the number of CDI cases to Monitor together with assurance from the CDI health economy peer review process.  *Completed – submitted with Monitor Q3 return*. | RA |
| BOD 17/14 (d) | **Quality and Performance report – reporting on Care Programme Approach (CPA) metric** Future reporting to include trajectories and milestones leading to targets within the CPA metric. | MME |
| BOD 12/14 (d) | **Strategy relating to private patient income**  Provide an update report on the progress made to develop a strategy relating to private patient income, in due course. | CM/YT |
| BOD 13/14 (a) | **Monitor Q3 submission**  Submit the CDI and Early Intervention Targets with accompanying narratives.  *Completed – submitted with Monitor Q3 return*. | RA/MME/HS |
| BOD 13/14 (b) | **Access to healthcare for people with a learning disability**  Circulate a note to the Board out-of-session and prior to the Monitor Q3 submission to provide more detail on assurance against compliance with the requirements.  *Completed – circulated prior to Monitor Q3 return.* | RA |
| BOD 14/14 (c) | **Trust Constitution**  Check the number of governors proposed against the staff constituencies at Annex 4 at C46. In the report, the number of governors against the new directorates was proposed as 2 against Adult Services, 2 against Older Peoples Services and 4 against Children & Young People’s Services. The Chief Operating Officer noted that as Older Peoples Services was the largest directorate, it should have 4 governors, rather than Children & Young People’s Services. | JCH |
| BOD 15/14 (e) | **R&D Report**  Future reporting to consider:   * the impact into practice and value of R&D projects; * reporting around broader aspects of R&D activity than psychiatry; and * funding from industry and pharmaceutical companies. | CM |
| BOD 16/14 (b) | **Board of Directors Scheme of Reservation and Delegation**  Check and amend:   * at 1.3.2.6 on page 12 there was a typographical error to amend; and * at 3.3.2 on page 18, the Chief Operating Officer would not directly manage pooled budgets arising from any Section 75 agreement as although she would have oversight of these budgets, she would appoint a manager to manage them on a daily basis. This section may, therefore, need to be revised accordingly. | JCH |