**Summary of Actions from Board meeting on 30 April 2014**

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| **Relevant Item** | **Action** | **Responsibility** |
| BOD 49/14 (b) | **Service Remodelling – structure chart**  Provide an updated structure chart of services in due course (and show where forensic, dentistry and podiatry services will fit in). | YT |
| BOD 49/14 (c) | **Service Change Consultations**  Provide update on Oxfordshire older peoples service consultation in the next COO Report and other consultations outcomes in future reports. | YT |
| BOD 49/14 (d) | **Choice Policy**  Present to Board the updated Oxfordshire ‘choice policy’ at the appropriate time. As part of the presentation, provide data on the proportion of delayed transfer of care due to family requests. | YT |
| BOD 50/14 (b) | **Positive and Proactive Care Guidance**  Take account of the guidance and consider whether any additional matters should be reported to IGC. | RA |
| BOD 53/14 (b) | **Urgent Care Services Report**  Update report prior to publication. | RA |
| BOD 53/14 (d) | **Clinical Audit**  For reports containing clinical audit information, give thought to the presentation of information to ensure people could understand the results and place them within the wider context. | RA / CM |
| BOD 53/14 (e) | **Urgent Care Services Report**  For future reports, include more detail on how the service linked with other services, patient case scenarios and how the service could be developed in the future. | RA |
| BOD 53/14 (f) | **Information to Board**  Executive Team to consider the type of information being presented to ensure the Board does not become overly involved in performance management. | SB |
| BOD 55/14 (b) | **Workforce Report**  Ensure HR reports do not contain financial information. | MMcE |
| BOD 56/14 (j) | **Francis Report**  Update report prior to publication. | RA |
| BOD 58/14 (b) | **Business Development**  Update the Board, at the appropriate time, on the business development work. | YT |
| BOD 58/14 (d) | **Estates and Facilities**  Consider holding Board Seminar on Estates. | JCH / MMcE |
| BOD 60/14 (a) | **Monitor Q4**  Include detail on *Cdif* in cover letter to Monitor as part of the Q4 return. | JCH / SB |