

# Report to the Meeting of the Oxford Health NHS Foundation Trust

# Board of Directors

Cover Report for:

BOD 60/2014

BOD 61/2014

BOD 62/2014

**28 May 2014**

**Year-End Reports – 2013/14**

**For Approval**

**Executive Summary**

This report provides an overview of the main documents to be considered by the Board of Directors as part of the process to approve the 2013/14 Annual Accounts and Annual Report.

Each of these documents was reviewed by the Audit Committee on 22 April 2014, prior to final consideration by the Committee on 22 May 2014.

At 22 May 2014 meeting, the Committee, taking account of the auditor’s opinions, resolved to recommend to the Board that each of the documents as part of the year-end process be approved.

***Financial Statements and Accounts***

The Committee considered these in draft on 22 April 2014 and approved the submission of the unaudited Accounts to Monitor (as required through the *NHS Foundation Trust Annual Reporting Manual 2013/14*).

At the meeting on 22 May 2014, the Committee resolved to recommend the accounts for approval on a Going Concern basis, taking account of the near complete audit (set out in their Annual Governance Report) and other assurances (including the Head of Internal Audit Opinion).

As part of the approval process, the Board is asked to approve the Letter of Representation to be signed and issued to the auditors to allow the auditors to issue their final opinion and audit completion certificate.

***Quality Report 2013/14 & Quality Account 2014/15***

The Committee considered this in draft on 22 April 2014, with subsequent drafts being presented to members of the Council of Governors quality sub-group for comment.

At the meeting on 22 May 2014, the Committee resolved to recommend the report for approval, taking account of the auditor’s draft limited assurance opinion.

***Annual Report***

At its two meetings, the Committee reviewed the of the Oxford Health NHS Foundation Trust 2013/14 Annual Report text, which was prepared in accordance with Monitor’s requirements as set out in the *NHS Foundation Trust Annual Reporting Manual 2013/14*.

In reviewing the report and recommending its approval to Board, the Committee noted that it had been reviewed by the auditors.

**Recommendation**

The Board is asked to approve the year-end reports for 2013/14

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*A risk assessment has been undertaken around the legal issues that this paper presents and there are no issues that need to be referred to the Trust Solicitors.*