**Summary of Actions from Board meeting on 28 May 2014**

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| **Relevant Item** | **Action** | **Responsibility** |
| BOD 67/14 (b) | **Service Remodelling – overview**  Provide an overview of what each Service Directorate covered. | YT |
| BOD 67/14 (c) | **Service Change Consultations**  Provider update on Oxfordshire older people’s service consultation in the next COO report. | YT |
| BOD 67/14 (d) | **Information to Board – executive summaries**  All reports to include executive summaries setting out, where appropriate, the Executive’s view and proposals. | All |
| BOD 68/14 (e) & (j) | **Quality Report & Quality Account**  Review and include more references to the pressures experienced by the Oxfordshire District Nursing service, if appropriate. | RA |
| BOD 68/14 (k) | **Annual Report**  Include updated sections and the development of the Littlemore Café as an additional item under the Forensic and Specialised Services Division achievements. | JCH |
| BOD 69/14 (c) | **Organisational Development Strategy**  The Chief Executive to oversee development of the strategy to ensure engagement and ownership. | SB |
| BOD 70/14 (c)-(d) | **Oxfordshire Patient Choice, Equity and Fair Access Policy**  Clarify references to “Senior Nurse” / “Named Nurse” role in the policy. | YT |
| BOD 70/14 (e) | **Street Triage Project**  Raise sustaining the project with the Joint Management Group. | YT |
| BOD 70/14 (f) | **CAMHS referrals and School Health Nursing**  Updates to be provided on the increase in CAMHS referrals and the School Health Nursing service. | YT |
| BOD 71/14 (c) | **Quality and Safety Report**  Provide clearer categorisation of incidents and include descriptions. | RA |
| BOD 72/14 (b) | **Recruitment fairs**  Report back on desirable outcome from attending recruitment fairs. | MMcE |
| BOD 75/14 (b) | **Performance Report - emergency re-admissions indicator**  Review why the number of re-admissions was higher than the target in the month reported. | RA/MMcE/CM |
| BOD 75/14 (c) | **Performance Report – crisis contingency plan indicator**  Confirm whether this had been measured in the previous year. | MMcE |