**Summary of Actions from Board meeting on 25 June 2014**

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| **Relevant Item** | **Action** | **Responsibility** |
| BOD 81/14 (b) | **Service Remodelling – overview**  Provide an overview of what each Service Directorate covered. | YT |
| BOD 81/14 (c) | **Organisational Development Strategy**  Provide an update to Board on the OD strategy development later in the year. | SB |
| BOD 81/14 (d) | **Recruitment Fairs**  Include in future Workforce Performance Reports information relating to the Trust participation in recruitment fairs. | MMcE |
| BOD 81/14 (f) | **Crisis Contingency Plan Indicator**  Find out whether the indicator had been measured in the previous year and update Board as required. | MMcE |
| BOD 83/14 (b) | **Council of Governors**  Plan Board / Council events to take place around Autumn (when the strategic planning process starts) to enable both to discuss how they work together and areas of focus for the forthcoming year. | MGH / SB / JCH |
| BOD 84/14 (b) | **AGM**  Consider showcasing the Dental Service at the AGM. | JCH |
| BOD 84/14 (c) | **COO Reports**  Provide more information in future reports to put services in context (i.e. number of patients seen). | EMcL (YT) |
| BOD 84/14 (d) | **Service Remodelling**  Provide a briefing to Mental Health Act Managers on the service re-modelling and look to publish information more widely on the consequences for patients of the re-modelling. | RA / YT |
| BOD 90/14 (b) | **Finance Report**  Ensure future reports reference changes / movements from the previous month report. | MMcE |
| BOD 91/14 (b) | **Performance Report**  Include discussing the reporting of performance related data to Board on a future Board seminar agenda. | MMcE / JCH |
| BOD 92/14 (b) | **Staff Survey**  Send further detail, out-of-session, on the staff survey results and action plans. | MMcE |
| BOD 93/14 (b) | **Governance Review**  Submit to Audit Committee a report on the proposed new governance structures later in the year. | JCH |