

## BOARD OF DIRECTORS MEETING

- meeting held in public -

##### Wednesday, 28 January 2015

**0900 – 1220**

**Boardroom**

**Chancellor Court, Corporate Services**

**4000 John Smith Drive, Oxford Business Park South,**

**Cowley, Oxford, OX4 2GX**

## Agenda

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|  |  | Indicative Time |
| 1. Welcome and Apologies for Absence
 | MGH | 0900 |
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| **PATIENT EXPERIENCE PRESENTATION** |  |  |
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| 1. Patient Experience – Becoming a smoke free mental health ward (paper – BOD 01/2015)
* Opal Ward is a sub-acute mental health ward in the Whiteleaf Centre in Aylesbury. Kelly Bark, Ward Manager, will share her experience of leading the ward team educating patients to adopt smoke free lifestyles and the benefit this brings. All Trust wards are working towards becoming smoke free by the end of March 2015.
 | RA | 0900 |
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| **INTRODUCTORY ITEMS** |  |  |
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| 1. Declarations of Interest (oral update)
* *To confirm Directors’ interests*
 | MGH | 0915 |
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| 1. Minutes and Matters Arising of the Board of Directors Meeting Held on 26 November 2014 (paper – BOD 02/2015)
* *To confirm the Minutes of the meeting and report on matters arising*
 | MGH | 0915 |
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| 1. Chief Executive’s Report (paper – BOD 03/2015)
* *To note*
 | SB | 0930 |
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| 1. Chief Operating Officer’s Report (paper – BOD 04/2015)
* *To note*
 | YT  | 0955 |
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| **SAFETY & QUALITY**  |  |  |
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| 1. Quality & Safety Report (paper – BOD 05/2015)
* *To note*
 | RA | 1015 |
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| 1. Inpatient Safer Staffing (Nursing) (paper – BOD 06/2015)
* *To note*
 | RA | 1025 |
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| 1. Executive & Non-Executive Visits Update (oral update)
* *To note*
 | All | 1035 |
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| **FINANCE, PERFORMANCE & GOVERNANCE** |  |  |
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| 1. Finance Report (paper – BOD 07/2015)
* *To note*
 | MMcE | 1040 |
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| 1. Performance Report (paper – BOD 08/2015)
* *To note*
 | MMcE | 1050 |
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| 1. Workforce Performance Report (paper – BOD 09/2015)
* *To note*
 | MMcE  | 1100 |
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| 1. Business Plan 2014/15 Q3 Report (paper – BOD 10/2015)
* *To note*
 | MMcE | 1110 |
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| 1. Board Assurance Framework (BAF) Q3 Report (paper – BOD 11/2015)
* *To note*
 | JCH / SB | 1120 |
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| 1. In-year Submission to Monitor – Q3 2014/15 Report (paper – BOD 12/2015)
* *To approve*
 | JCH / MMcE | 1130 |
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| 1. Research & Development Report (paper – BOD 13/2015)
* *To note*
 | CM | 1140 |
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| 1. Use of Emergency Powers / Urgent Decision Report – Buckinghamshire CAMHS Tender (paper – BOD 14/2015)
* *To note*
 | JCH | 1150 |
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| **REPORTS FROM COMMITTEES** |  |  |
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| 1. Minutes from Committees:
2. Finance and Investment Committee – 10 November 2014 (paper – BOD 15/2015)
3. Integrated Governance Committee – 13 November 2014 (paper – BOD 16/2015)
 | LWMGH | 1155 |
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| 1. Quality Committee Terms of Reference (paper – BOD 17/2015)
* *To approve*
 | JCH / MGH | 1205 |
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| 1. Any Other Business
 |  | 1210 |
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| Meeting Close |  | 1220 |
| Date of next meeting: Wednesday, 25 February 2015 |  |  |