**Summary of Actions from Board meeting on 25 March 2015**

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| **Relevant Item** | **Action** | **Responsibility** |
| BOD 44/15 (d) | **Mental Health Services in Schools**  Look into services the Trust could offer to colleges and universities (in addition to schools) and consider approaching the college nurses association. | RA |
| BOD 44/15 (g) | **Executive and Non-Executive Visits**  Provide an update on visits at the Board seminar in April 2015. | JCH / RA |
| BOD 44/15 (j) | **Limited Assurance Internal Audit Report**  Consider the Internal Audit report suggestion that the Board needed to more effectively hold the Executive to account for the CIP and whether NED oversight of the CIP was sufficient. | MMcE |
| BOD 44/15 (k) | **Limited Assurance Internal Audit Report**  Set aside time at the April Board seminar to discuss the Deloitte report and the CIP. | JCH / MMcE |
| BOD 44/15 (i) | **Staff Survey**  Provide a report on the 2014 staff survey in April. Consider including how staff reported stress levels could be tackled. | MMcE |
| BOD 46/15 (c) | **Chief Executive’s Report - OSCB**  Quality Committee kept informed of the Trust’s progress against its actions. - relating to OSCB Report. | RA |
| BOD 47/15 (b) | **Chief Operating Officer’s Report**  Consider whether future reports could routinely show the number of staff and caseload figures when providing an overview of services. | YT |
| BOD 47/15 (c) | **Chief Operating Officer’s Report**  Present a final project wrap-up report on the Whiteleaf Centre to the Board. | RA |
| BOD 47/15 (d) | **Chief Operating Officer’s Report**  Look at whether the benefits of the relocation of the Oxford City Community Hospital could be shown in a future report. | YT |
| BOD 48/15 (d) | **Quality and Safety Report – Patient Experience**  The Executive team to discuss and consider how patient experience results should be fed back to staff and look to furnish the Board with action plans for this following Executive discussion. | RA |
| BOD 49/15 (b) | **Quality Account Priorities 2015/16**  Amend the Quality Account priorities as agreed. | RA |
| BOD 50/15 (d) | **Inpatient Safe Staffing (Nursing)**  Consider whether Band & Agency usage would decrease if vacancies were filled and provide further information, out-of-session on how the budget for Bank & Agency staff worked. | RA / MMcE |
| BOD 54/15 (d) | **Improving Access to Mental Health Services**  Ensure that future reports show what support was made available to people who may need to wait for services. | YT |
| BOD 55/15 (d) | **Workforce Performance Report**  Use the strategy session at the May private Board meeting to focus on the workforce strategy. | MMcE / CM |
| BOD 55/15 (e) | **Workforce Performance Report**  Look to provide an update in the next report on what Agency cover is being used for (i.e. sickness absence or vacancies). | MMcE |