

BOD 82/2015

(Agenda item: 16)

# Report to the Meeting of the

# Oxford Health NHS Foundation Trust

# Board of Directors

**27th May 2015**

**Medical Appraisal and Revalidation Report**

**For Information**

**Executive Summary**

This required annual report seeks to update and assure the Trust Board on work undertaken to ensure the appraisal and revalidation of established medical staff in the Trust is robust and fit for purpose.

Since the last report to the Board, further work has been undertaken to evolve systems and processes to ensure a good system for medical appraisal & revalidation continues in the Trust. This includes:

* + Maintaining an appropriate number of trained appraisers.
  + Systems and other processes which ensure relevant appraisal data is shared between the doctor and their appraiser, and the Responsible Officer.
  + Ensuring all doctors are taking part in annual appraisal of a high quality.
  + Quality assurance and good governance of the appraisal and surrounding processes leading to revalidation.

As a result of the systems in place it is believed that the quality of medical care, clinical leadership, clinical quality improvement activity and the responsiveness to patient and colleague feedback remains enhanced.

Reports on medical appraisal & revalidation will continue to be provided annually to the Board.

**Recommendation**

The Board of Directors is asked to note this report and thus offer its continuing support to the work of the RO, Appraisal and Revalidation officer, Medical Lead for Appraisal and Revalidation and the Medical Appraisal and Revalidation Working Group, regarding appraisal and revalidation.

**Author and Title: Dr Vivek Khosla, Medical Lead for Appraisal & Revalidation; Mrs Sarah Roberts, Medical Appraisal & Revalidation Manager; Dr Clive Meux, Medical Director**

**Lead Executive Director: Dr Clive Meux, Medical Director**

1. *A risk assessment has been undertaken around the legal issues that this paper presents and there are no issues that need to be referred to the Trust Solicitors.*
2. *This paper (including all appendices) has been assessed against the Freedom of Information Act and the following applies:*

*THIS PAPER MAY BE PUBLISHED UNDER FOI*