

**Council of Governors**

**7th June 2017**

# AGENDA

A meeting of the Council of Governors

will take place on Wednesday, 7th June 2017

from 18:00 to 20:45

at

**Conference Room, Whiteleaf Centre,**

**Bierton Rd, Aylesbury HP20 1EG**

There will NO LONGER be a private pre-meeting of the Governors

A light buffet will be available.

If you are attending the meeting and have special dietary requirements please email [Lauraj.Smith@oxfordhealth.nhs.uk](mailto:Lauraj.Smith@oxfordhealth.nhs.uk) to advise.

# Council of Governors

# 7th June 2017

### **Agenda**

| No. | Item | Report | Led by | Approx Time |
| --- | --- | --- | --- | --- |
|  | Introduction and Welcome |  | Chair | 18:00 |
|  | Apologies for Absence and quoracy check |  | Chair | 18:00 |
| **STAFF, PATIENT EXPERIENCE AND TRANSFORMATIONAL CHANGE PRESENTATIONS** | | | | |
|  | Patient Experience Presentation | Oral Presentation | Patient Experience and Involvement Manager | 18:00 |
| **INTRODUCTORY ITEMS** | | | | |
|  | Minutes of Last Meeting on  08 March 2017 and Matters Arising | CG 12/17 | Chair | 18:15 |
|  | Declarations of Interest | Declaration | Chair | 18:20 |
|  | Register of Interests | CG 13/17 | Chair |  |
|  | Update Report from Chair   * New Governors * Deputy Lead Governor | Oral Update | Chair | 18:25 |
|  | Update Report on Key Issues from Chief Executive | CG 14/17 | Chief Executive | 18:35 |
|  | Update Report from NED | Oral Update | Anne Grocock | 19:05 |
| **QUALITY, PERFORMANCE AND GOVERNANCE** | | | | |
|  | Cyber Security Update\* | Oral Update | Chief Information Officer | 19:15 |
|  | Update on Trust Financial Position / Finance Report | CG 15/17 | Director of Finance | 19:25 |
|  | Workforce Performance Report | CG 16/17 | Director of Finance |  |
|  | Equality and Diversity Report | CG 17/17 | Director of Finance |  |
|  | Performance Report | CG 18/17 | Director of Finance |  |
|  | Procurement of External Audit Services | CG 19/17 | Director of Finance | 19:30 |
|  | Car Parking Update | Oral Update | Chief Operating Officer | 19:40 |
|  | Governor Queries\*   * Change management e.g. MSK, Psychological Therapies * CBT waiting times | Oral Update | Chief Operating Officer | 19:50 |
|  | Nursing Recruitment/ Retention Report | Oral Update | Director of Nursing and Clinical Standards | 20:00 |
|  | Care Quality Commission Out of Hours Inspection Report | CG 21/17 | Director of Nursing and Clinical Standards | 20:10 |
|  | NHS Improvement Self Assessment | CG 22/17 | Director of Corporate Affairs & Company Secretary | 20:20 |
|  | Governor Matters1   * Membership\* | Oral Update | Director of Corporate Affairs & Company Secretary | 20:25 |
|  | Non-Executive Directors   * New appointments | CG 23/17 | Chairman / Company Secretary | 20:30 |
|  | Update Report from Council Sub-groups and Governor Forum:   * Nominations & Remuneration * Finance * Quality & Safety * Patient Experience * Working Together * Governor Forum | CG 24/17 | Various  (Led by Chairs) | 20:35 |
| **FORWARD** | **PLANNING** |  |  |  |
|  | Questions from the public[[1]](#footnote-1) |  | Chair | 20:40 |
|  | Any other business |  | Chair | 20:40 |
|  | Close of meeting |  | Chair | 20:45 |

**Council of Governors - member attendance 2017**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **March 2017** | **June 2017** | **September 2017** | **November 2017** |
| Adeel Arif |  |  |  |  |
| Alan Jones |  |  |  |  |
| Andy Harman |  |  |  |  |
| Caroline Birch |  |  |  |  |
| Chris Mace |  |  |  |  |
| Chris Roberts |  |  |  |  |
| Dave Pugh |  |  |  |  |
| David Mant |  |  |  |  |
| Davina Logan |  |  |  |  |
| Geoffrey Forster |  |  |  |  |
| Gill Randall |  |  |  |  |
| Gillian Evans |  |  |  |  |
| Karen Holmes |  |  |  |  |
| Judy Young |  | N/A | N/A | N/A |
| Kelly Bark |  |  |  |  |
| Martha Kingswood |  | N/A | N/A | N/A |
| Reinhard Kowalski |  |  |  |  |
| Madeleine Radburn |  |  |  |  |
| Mark Tattersall |  | N/A | N/A | N/A |
| Martin Dominguez |  |  |  |  |
| Maureen Ghirelli |  | N/A | N/A | N/A |
| Mike Appleyard |  |  |  |  |
| Neil Oastler |  |  |  |  |
| Alistair Fitt |  | N/A | N/A | N/A |
| Sula Wiltshire |  |  |  |  |
| Louise Wilden |  |  |  |  |
| Soo Yeo |  |  |  |  |
| Terry Burridge | N/A |  |  |  |
| Geoff Braham | N/A |  |  |  |
| Allan Johnson | N/A |  |  |  |
| Abdul Okoro | N/A |  |  |  |

1. Please notify the Director of Corporate Affairs & Company Secretary on 01865 902148 or [kerry.rogers@oxfordhealth.nhs.uk](mailto:kerry.rogers@oxfordhealth.nhs.uk) in advance of the meeting

   \* Items from Governor Forum [↑](#footnote-ref-1)