**Summary of Actions from the Board meeting on 01 December 2016**

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| **Relevant Item** | **Action** | **Responsibility** |
| BOD 186/16 (b) | **Strategic Partnerships Report** Future reporting to include more evaluation of whether progress achieved was as expected. ***Status: on hold until next anticipated report in February*** | DH |
| BOD 190/16 (f)-(g) | **Board comments upon supporting information to the Chief Operating Officer’s report**Useful to continue/develop: data/layout/RAG-ratings; have this information available online where it could be accessed at will; develop into an automatically generated dashboard to highlight on a monthly basis where concerns were and what actions were in place to address them; this new information should be provided in addition to the current information in the Chief Operating Officer’s reports, not instead of; and more narrative and discussion about learning requested.Not useful/avoid: acronyms without explanation should not be used in publicly available data. Include/provide more detail of: actions taken and analysis of effectiveness of actions; and specific actions being taken in relation to Oxfordshire CAMHS waiting times targets not being met and other missed targets. ***Status: tbc at meeting*** | DH/MW |
| BOD 191/16(i) | **Quality & Safety Report: Incidents and Safety**Include more information about the impact of actions and analysis of how effective improvement actions had been so that the Board could be provided with more evidence-based assurance.***Status: tbc at meeting*** | RA |
| BOD 191/16(i) | **Quality & Safety Report: Incidents and Safety**Ensure that any patient identifiable information was removed/anonymised prior to publication. ***Status: complete and anonymised version published on website*** | RA |
| BOD 196/16 (d) | **Finance Report**Include more detail to ensure that the figures clearly added up to the year-to-date position and that there was clarity on the variances causing the adverse position. ***Status: complete and updated version published on website*** | MME |
| BOD 197/16 (a) | **Workforce 50 questions**To circulate to NEDs.***Status: complete and emailed by HS to the full Board on 06/12/16*** | DH |
| BOD 197/16 (b) | **Agency spend**Provide update on what actions other NHS trusts had taken to score better in terms of agency spend and in particular how the Trust compared to local NHS trusts.***Status: tbc at meeting*** | MME |
| BOD 197/16 (d) | **WRES update into Workforce report**To provide a further update on the WRES reporting prior to publication of the report. ***Status: complete and updated version published on website*** | KR/MME |
| BOD 203/16 (a) | **STP update for governors**To consider how governors could be given more information about the STP.***Status: complete and on the agenda for the Council of Governors meeting on 08/02/16*** | KR |