

**Council of Governors**

**13th September 2017**

# AGENDA

A meeting of the Council of Governors

will take place on Wednesday, 13th September 2017

from 18:00 to 20:30

at

**Spread Eagle Hotel, Cornmarket, Thame OX9 2BW**

There will NO LONGER be a private pre-meeting of the Governors

A light buffet will be available.

If you are attending the meeting and have special dietary requirements please email [Lauraj.Smith@oxfordhealth.nhs.uk](mailto:Lauraj.Smith@oxfordhealth.nhs.uk) to advise.

# Council of Governors

# 13th September 2017

### **Agenda**

| No. | Item | Report | Led by | Approx Time |
| --- | --- | --- | --- | --- |
|  | Introduction and Welcome |  | Chair | 18:00 |
|  | Apologies for Absence and quoracy check |  | Chair | 18:00 |
|  | External Audit Report | CG 24/17 | Laura Rogers, Deloitte | 18:00 |
|  | Well Led Review Summary | CG 25/17 | Harriet Aldridge, PWC | 18:15 |
| **STAFF, PATIENT EXPERIENCE AND TRANSFORMATIONAL CHANGE PRESENTATIONS** | | | | |
|  | Patient Experience Presentation | Oral Presentation | Patient Experience and Involvement Manager | 18:30 |
| **INTRODUCTORY ITEMS** | | | | |
|  | Minutes of Last Meeting on  07 June 2017 and Matters Arising | CG 26/17 | Chair | 18:45 |
|  | Declarations of Interest | Declaration | Chair | 18:20 |
|  | Register of Interests | CG 27/17 | Chair |  |
|  | Update Report from Chair | Oral Update | Chair | 18:25 |
|  | Update Report on Key Issues from Chief Executive | CG 28/17 | Chief Executive | 18:35 |
| **QUALITY, PERFORMANCE AND GOVERNANCE** | | | | |
|  | Update on Care Notes | CG 29/17 | Chief Information Officer | 19:15 |
|  | Update on Trust Financial Position / Finance Report | CG 30/17 | Director of Finance | 19:25 |
|  | Performance Report | CG 31/17 | Interim Director of Performance | 19:35 |
|  | Workforce Performance Report including recruitment and retention | Oral Update | Director of HR | 19:45 |
|  | External Audit Procurement | CG 32/17 | Director of Finance  Participating Governors | 19:55 |
|  | Annual Report and Accounts 2016-2017 | [[Link](http://www.oxfordhealth.nhs.uk/wp-content/uploads/2017/04/Annual_Report_and_accounts_version34smaller.pdf)] | Director of Finance  Director of Corporate Affairs & Company Secretary | 20:05 |
|  | Update Report from Council Sub-groups and Governor Forum:   * Nominations & Remuneration * Finance * Quality & Safety * Patient Experience * Working Together * Governor Forum | CG 33/17 | Various  (Led by Chairs) | 20:15 |
| **FORWARD** | **PLANNING** |  |  |  |
|  | Questions from the public[[1]](#footnote-1) |  | Chair | 20:25 |
|  | Any other business |  | Chair | 20:25 |
|  | Close of meeting |  | Chair | 20:30 |

**Council of Governors - member attendance 2017**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **March 2017** | **June 2017** | **Sept 2017** | **Nov 2017** |
| Adeel Arif |  |  |  |  |
| Alan Jones |  |  |  |  |
| Andy Harman |  |  |  |  |
| Caroline Birch |  |  |  |  |
| Chris Mace |  |  |  |  |
| Chris Roberts |  |  |  |  |
| Dave Pugh |  |  |  |  |
| David Mant |  |  |  |  |
| Davina Logan |  |  |  |  |
| Geoffrey Forster |  |  |  |  |
| Gill Randall |  |  |  |  |
| Gillian Evans |  |  |  |  |
| Karen Holmes |  |  |  |  |
| Kelly Bark |  |  |  |  |
| Reinhard Kowalski |  |  |  |  |
| Madeleine Radburn |  |  |  |  |
| Martin Dominguez |  |  |  |  |
| Mike Appleyard |  |  |  |  |
| Neil Oastler |  |  |  |  |
| Sula Wiltshire |  |  |  |  |
| Louise Wilden |  |  |  |  |
| Soo Yeo |  |  |  |  |
| Terry Burridge | N/A |  |  |  |
| Geoff Braham | N/A |  |  |  |
| Allan Johnson | N/A |  |  |  |
| Abdul Okoro | N/A |  |  |  |
| Richard Mandunya | N/A |  |  |  |
| Astrid Schloerscheidt | N/A |  |  |  |
| Jayne Champion | N/A | N/A |  |  |
| Lawrie Stratford | N/A | N/A |  |  |
| Judy Young |  | N/A | N/A | N/A |
| Martha Kingswood |  | N/A | N/A | N/A |
| Mark Tattersall |  | N/A | N/A | N/A |
| Maureen Ghirelli |  | N/A | N/A | N/A |
| Alistair Fitt |  | N/A | N/A | N/A |

1. Please notify the Director of Corporate Affairs & Company Secretary on 01865 902148 or [kerry.rogers@oxfordhealth.nhs.uk](mailto:kerry.rogers@oxfordhealth.nhs.uk) in advance of the meeting [↑](#footnote-ref-1)