

# Report to the Meeting of the

**BOD 20/2018**

(Agenda item: 18)

# Oxford Health NHS Foundation Trust

# Board of Directors

**31 January 2018**

**Audit Committee Terms of Reference**

**For: Approval**

**Executive Summary**

The Terms of Reference of the Audit Committee have been amended to allow for any Non-Executive Director to be able to deputise for any member of the Audit Committee and to be included within the quorum. Minor updates have also been included. Changes are shown in tracked changes for clarity.

**Governance Route/Approval Process**

The Audit Committee at its meeting on 07 December 2017 considered and approved this change to allow for deputizing. The minutes of the meeting are included within the January 2018 Board papers.

**Recommendation**

The Board is asked to approve the amended Terms of Reference.

**Author and Title: Hannah Smith, Assistant Trust Secretary**

**Lead Executive Director: Kerry Rogers, Director of Corporate Affairs & Company Secretary**

**Lead Non-Executive Director: Alyson Coates, Non-Executive Director and Audit Committee Chair**

1. *A risk assessment has been undertaken around the legal issues that this report presents and there are no issues that need to be referred to the Trust Solicitors*
2. ***Strategic Objectives*** *– this report relates to or provides assurance and evidence against the following Strategic Objective(s) of the Trust:*

*2) Delivering Operational Excellence*

*(Goals: our services will be effective and efficient; information will be translated into knowledge; and our planned surplus will be delivered)*