**Summary of Actions from the Board meeting on 31 January 2018**

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| **Relevant Item** | **Action** | **Responsibility** |
| **Actions held over from previous meetings on 26 April and 24 May 2017** |
| BOD 60/17(h)BOD 21/17 (b)&BOD 32/17(b) | **Strategic Partnerships Report** Future reporting to include more evaluation of whether progress achieved was as expected. Development pending completion of substantial reworking of all performance reporting due in the new financial year 2017/18. As reporting developed: the relative scale of the partnerships to be set out as these were quite diverse and some had more long term strategic objectives than others; consideration be given as to the governance and management arrangements in place to deliver on the partnerships; the amount of funding involved to be included; the amount of relative risk to the Trust to be included. ***Status: in progress*** *– action from February 2017 was pending reworking of performance reporting (as presented to the Board meeting on 26 April 2017 and to the private meeting in October 2017).*  | MW |
| **Actions held over from previous meeting on 25 October 2017** |
| BOD 180/17(b)-(c) | **Board Assurance Framework (BAF)**To update the following:* risk at SO 2.3 around financial exposure to separate out the risk relating to achievement of CIP; and
* workforce risks at SO 5.1(A&B) and 5.2 to revise narrative and description

***Status: in progress*** *– for next BAF update April 2018.*  | HS |
| **Action held over from previous meeting on 29 November 2017** |
| BOD 192/17 (f) | **Performance Report** It was agreed to undertake a deep dive of specific performance areas at the Caring and Responsive Quality Sub Committee and report back to Quality Committee and Board. The priority areas identified were: * Out of Hours
* CAMHS Waiting Times
* IAPT Waiting Times; and
* Delayed Transfers of Care.

***Status: tbc in meeting*** | MW |
| **Actions from meeting on 31 January 2018** |
| BOD 05/18 (c)  | **Fire Safety responsibilities**To report back after 6 months (from January 2018), potentially to the Audit Committee, on how well changes following the review of fire safety responsibilities had been embedded. ***Status: in progress*** *– on the work plan for the Audit Committee for May or September 2018 (depending upon agenda size).*  | DH/HS |
| BOD 12/18 (l) | **Gender pay gap**To consider and report back on whether there was a gender pay gap in the Trust (also taking into account clinical excellence awards for consultants). ***Status: tbc in meeting*** | TB |
| BOD 12/18 (m) | **Development of Workforce reporting – training and appraisals**To consider developing reporting to cover training levels and completion of appraisals/Personal Development Reviews, especially in light of the limited assurance findings of a recent Internal Audit review. ***Status: tbc in meeting*** | TB |
| BOD 15/18 (b) | **Board Assurance Framework**To extend new risk SO 1.5, in relation to failure to care for patients in an appropriate inpatient placement, to also cover the impact upon staff, not just upon patients, of needing to continue to care for challenging patients who may not be in the most appropriate environment but whom the Trust was not able to find alternative suitable placements for. ***Status: in progress*** *– for next BAF update April 2018.* | HS |