

**General Meeting of**

**Council of Governors**

**12 June 2019**

# AGENDA

A general meeting of the Council of Governors

will take place on Wednesday, 12 June 2019

from 18:00 to 21:00

at

**The Fothergill Room, Spread Eagle Hotel,**

**Cornmarket, Thame OX9 2BW**

Sandwiches, fruit and refreshments will be available.

Please remember to complete the car parking register otherwise you are required to pay for parking.

# Council of Governors

# 12 June 2019

### **Agenda**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Item** | **Report** | **Led by** | **Approx. time** |
|  | Introduction and Welcome  *(Explanation re protocol for questions from the public)* |  | Chair | 18:00 |
|  | Apologies for Absence and quoracy check[[1]](#footnote-1) |  | Chair |  |
|  | Declarations of Interest | Oral update | Chair |  |
| **PATIENT EXPERIENCE, STAFF & TRANSFORMATIONAL CHANGE PRESENTATIONS** | | | | | |
|  | Presentations/updates:   * Patient Experience Presentation * Young People’s Ambassadors Update | Presentation | Chief Nurse and  Patient Experience & Involvement Manager | 18:05 |
|  | Patient Experience – data quality and collection mechanisms | Oral update | 18:25 |
| **INTRODUCTORY ITEMS** | | | | | |
|  | Minutes of Last Meeting on  20 March 2019 and Matters Arising | CG 11/2019 | Chair | 18:35 |
|  | Update Report from Chair | Oral Update | Chair | 18:45 |
|  | Update Report from NED | Oral Update | Bernard Galton | 18:55 |
|  | Update Report on Key Issues from Chief Executive | CG 12/2019 | Chief Executive | 19:10 |
| **QUALITY, PERFORMANCE AND GOVERNANCE** | | | | | |
|  | Quarterly Workforce Report/Presentation:   * Bullying and Harassment – impact of improvement initiatives | Presentation | Director of HR | 19:30 |
|  | Finance Report | CG 13/2019 | Director of Finance | 19:45 |
|  | Quarterly Performance Report | CG 14/2019 | Director of Strategy & CIO | 19:55 |
|  | Governor Elections Report | CG 15/2019 | Director of Corporate Affairs & Company Secretary | 20:10 |
|  | Provider Licence self-certification | CG 16/2019 | Director of Corporate Affairs & Company Secretary | 20:20 |
|  | Update Report from Council Sub-groups and Governor Forum:   1. Nominations & Remuneration Committee (Committee Chair – David Walker) – *no meeting to report*; 2. Finance (Governor Chair – Geoff Braham); 3. Membership Involvement (Governor Chair tbc, update from Director of Corporate Affairs & Company Secretary); 4. Patient and Staff Experience (Governor Chair – Gill Randall); 5. Safety and Effectiveness (Governor Chair – Madeleine Radburn); and 6. Governor Forum (Governor Chair – Madeleine Radburn) | Oral update | Led by:  Various including Governor Chairs and Supporting Non-Executive Directors | 20:30 |
| **Other Business** | | | | | |
|  | Questions from the public[[2]](#footnote-2) |  | Chair | 20:45 |
|  | Any other business |  | Chair |  |
|  | Close of meeting |  | Chair | 21:00 |
|  | Date of next meeting:  General meeting – 05 September 2019 |  |  |  |

**Council of Governors**

**Member attendance 2019-20**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name (Governor)** | **Term Ends** | **12 June 2019** | **05 Sept**  **2019** | **21 Nov**  **2019** | **2020 tbc** | **2020 tbc** |
| Dr Hasanen Al-Taiar | 31/05/22 |  |  |  |  |  |
| Geoff Braham | 31/05/20 |  |  |  |  |  |
| Angela Conlan | 31/05/22 |  |  |  |  |  |
| Maureen Cundell | 31/05/21 |  |  |  |  |  |
| Gordon Davenport | 31/05/21 |  |  |  |  |  |
| Victoria Drew | 31/05/21 |  |  |  |  |  |
| Gill Evans | 31/05/21 |  |  |  |  |  |
| Laurence Gardiner | 31/05/22 |  |  |  |  |  |
| Benjamin Glass | 31/05/22 |  |  |  |  |  |
| Tom Hayes | 31/05/21 |  |  |  |  |  |
| Lin Hazell | 31/07/20 |  |  |  |  |  |
| Louis Headley | 31/05/22 |  |  |  |  |  |
| Joy Hibbins | 31/05/22 |  |  |  |  |  |
| Mike Hobbs | 31/05/22 |  |  |  |  |  |
| Allan Johnson | 31/05/20 |  |  |  |  |  |
| Alan Jones | 31/05/21 |  |  |  |  |  |
| Dr Tina Kenny | 31/10/20 |  |  |  |  |  |
| Reinhard Kowalski | 31/05/22 |  |  |  |  |  |
| Davina Logan | 31/05/22 |  |  |  |  |  |
| Dr Mary Malone | 29/02/22 |  |  |  |  |  |
| Richard Mandunya | 31/05/20 |  |  |  |  |  |
| Andrea McCubbin | 31/12/21 |  |  |  |  |  |
| Jacky McKenna | 31/05/21 |  |  |  |  |  |
| Paul Miller | 31/05/20 |  |  |  |  |  |
| Neil Oastler | 31/05/20 |  |  |  |  |  |
| Abdul Okoru | 31/05/20 |  |  |  |  |  |
| Madeleine Radburn | 31/05/22 |  |  |  |  |  |
| Gill Randall | 30/05/22 |  |  |  |  |  |
| Debbie Richards | 01/09/20 |  |  |  |  |  |
| Chris Roberts | 30/05/22 |  |  |  |  |  |
| Myrddin Roberts | 31/05/22 |  |  |  |  |  |
| Lawrie Stratford | 31/06/20 |  |  |  |  |  |
| Chelsea Urch | 31/05/22 |  |  |  |  |  |
| Sula Wiltshire | 31/12/20 |  |  |  |  |  |
| Soo Yeo | 31/05/20 |  |  |  |  |  |
| **Name (NED)** |  |  |  |  |  |  |
| David Walker  (Trust Chair) | 31/03/22 (1st) |  |  |  |  |  |
| Sir John Allison | 31/03/2021 (2nd) |  |  |  |  |  |
| Sir Jonathan Asbridge | 30/06/2020 (2nd) |  |  |  |  |  |
| Professor Sue Dopson | 31/05/2021 (3rd) |  |  |  |  |  |
| Bernard Galton | 31/01/2021 (1st) |  |  |  |  |  |
| Chris Hurst | 31/03/2020 (1st) |  |  |  |  |  |
| Dr Aroop Mozumder | 31/01/2021 (1st) |  |  |  |  |  |
| Lucy Weston | 28/02/2022 (1st) |  |  |  |  |  |
| **Name (Executive)** | | **12 June 2019** | **05 Sept**  **2019** | **21 Nov**  **2019** | **2020 tbc** | **2020**  **tbc** |
| Stuart Bell | |  |  |  |  |  |
| Tim Boylin | |  |  |  |  |  |
| Marie Crofts | |  |  |  |  |  |
| Mark Hancock | |  |  |  |  |  |
| Dominic Hardisty | |  |  |  |  |  |
| Mike McEnaney | |  |  |  |  |  |
| Kerry Rogers | |  |  |  |  |  |
| Martyn Ward | |  |  |  |  |  |

1. Apologies: Governors – Victoria Drew. Directors – Chris Hurst (Non-Executive Director).  
   Quoracy: one third of the total number of Governors, including at least 5 Governors who are members of either the Public or the Patients' Constituency. [↑](#footnote-ref-1)
2. Please notify the Director of Corporate Affairs & Company Secretary on 01865 902646 or [kerry.rogers@oxfordhealth.nhs.uk](mailto:kerry.rogers@oxfordhealth.nhs.uk) in advance of the meeting [↑](#footnote-ref-2)