

**General Meeting of**

**Council of Governors**

**20 MARCH 2019**

# AGENDA

A general meeting of the Council of Governors

will take place on Wednesday, 20 March 2019

from 18:00 to 21:00

at

**Fothergill Room, Spread Eagle Hotel,**

**Cornmarket, Thame OX9 2BW**

Sandwiches, fruit and refreshments will be available.

Please remember to complete the car parking register otherwise you are required to pay for parking.

# Council of Governors

# 20 March 2019

### **Agenda**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Item** | **Report** | **Led by** | **Approx. time** |
|  | Introduction and Welcome  *(Explanation re protocol for questions from the public)* |  | Chair | 18:00 |
|  | Apologies for Absence and quoracy check[[1]](#footnote-1)  *one third of the total number of Governors, including at least 5 Governors who are members of either the Public or the Patients' Constituency present* |  | Chair |  |
|  | Declarations of Interest | CG 01/2019 | Chair |  |
| **PATIENT EXPERIENCE, STAFF & TRANSFORMATIONAL CHANGE PRESENTATIONS** | | | | | |
|  | * Patient Experience Presentation * Autism Strategy * Ruby Ward Update | Presentation  & Strategy | Service Director, Learning Disabilities Carer Governor, Deputy Director of Nursing Mental Health & Leadership Team | 18:05  18:15  18:25 |
| **INTRODUCTORY ITEMS** | | | | | |
|  | Minutes of Last Meeting on  22 November 2018 and Matters Arising | CG 02/2019 | Chair | 18:35 |
|  | Update Report from Chair | Oral Update | Chair | 18:45 |
|  | Update Report from NED | Oral Update | Chris Hurst | 18:55 |
|  | Update Report on Key Issues from Chief Executive | CG 03/2019 | Chief Executive | 19:05 |
| **QUALITY, PERFORMANCE AND GOVERNANCE** | | | | | |
|  | Operational Plan 19/20 | Oral Update | Strategy and Business Development Manager | 19:15 |
|  | Finance Report | CG 04/2019 | Director of Finance | 19:25 |
|  | Quarterly Workforce Report   * Bullying and Harassment – impact of improvement initiatives | CG 05/2019 | Director of HR | 19:35 |
|  | Quarterly Performance Report | CG 06/2019 | Director of Strategy & CIO | 19:45 |
|  | Oxfordshire Night Team Report | CG07/2019 | Chief Operating Officer/Deputy Chief Executive  & Head of Service | 19:55 |
|  | Membership Strategy | CG 08/2019 | Director of Communications & Engagement | 20:05 |
|  | Governor Elections | CG 09/2019 | Director of Communications & Engagement | 20:15 |
|  | Lead and Deputy Lead Nominations | CG 10/2019 | Director of Corporate Affairs/Company Secretary | 20:25 |
|  | Update Report from Council Sub-groups and Governor Forum:   1. Nomination & Remuneration Committee (Committee Chair – Martin Howell); 2. Finance (Governor Chair – Geoff Braham); 3. Membership Involvement (Governor Chair - Kelly Bark); 4. Patient and Staff Experience (Governor Chair – Gill Randall); 5. Safety and Effectiveness (Governor Chair – Madeleine Radburn); and 6. Governor Forum (Governor Chair – Madeleine Radburn) | Oral update | Led by:  Various including Governor Chairs and Supporting Non-Executive Directors | 20:30 |
| **Other Business** | | | | | |
|  | Questions from the public[[2]](#footnote-2) |  | Chair | 20:50 |
|  | Any other business |  | Chair |  |
|  | Close of meeting |  | Chair | 21:00 |
|  | Date of next meeting:  General meeting – 12 June 2019 |  |  |  |

**Council of Governors**

**Member attendance 2018-19**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name** | **Term Ends** | **13 June 2018** | **05 Sept**  **2018** | **22 Nov**  **2018** | **Extra**  **28 Feb**  **2019** | **20 Mar**  **2019** |
| Terry Burridge | 31/05/20 | **🗴** |  | ✓ | n/a | n/a |
| Matthew Bezzant | 31/05/21 | ✓ | ✓ |  | n/a | n/a |
| Caroline Birch | 31/05/19 | **🗴** | ✓ | ✓ | ✓ |  |
| Chris Mace | 31/05/19 |  | ✓ | n/a | n/a | n/a |
| Geoff Braham | 31/05/20 | ✓ | ✓ |  | ✓ |  |
| Mark Bhagwandin | 31/05/19 | **🗴** | ✓ | ✓ | ✓ |  |
| Abdul Okoru | 31/05/20 | ✓ | ✓ |  | **🗴** |  |
| Adeel Arif | 31/05/19 | **🗴** | **🗴** | **🗴** | **🗴** | **🗴** |
| Allan Johnson | 31/05/20 | ✓ | **🗴** | ✓ | **🗴** |  |
| Madeleine Radburn | 31/05/19 | **🗴** | ✓ | ✓ |  |  |
| Richard Mandunya | 31/05/20 |  | ✓ |  | **🗴** |  |
| Gill Evans | 31/05/21 | **🗴** | **🗴** | ✓ | **🗴** |  |
| Tom Hayes | 31/05/21 | **🗴** |  | ✓ |  |  |
| Jacky McKenna | 31/05/21 | ✓ |  |  | **🗴** |  |
| Claire Sessions | 31/05/21 | ✓ |  |  | n/a | n/a |
| Gill Randall | 30/05/19 | ✓ |  | ✓ | ✓ |  |
| Chris Roberts | 30/05/19 | ✓ |  | ✓ |  |  |
| Alan Jones | 31/05/21 | ✓ | **🗴** | ✓ | ✓ |  |
| Reinhard Kowalski | 30/05/19 | ✓ |  |  |  | n/a |
| Kelly Bark | 30/06/19 | ✓ |  | ✓ |  |  |
| Karen Holmes | 30/05/19 |  | ✓ | ✓ | ✓ |  |
| Soo Yeo | 31/05/20 | ✓ | **🗴** | ✓ | **🗴** |  |
| Maureen Cundell | 31/05/21 | ✓ | ✓ | ✓ | ✓ |  |
| Neil Oastler | 31/05/20 | ✓ | **🗴** | ✓ | **🗴** |  |
| Gordon Davenport | 31/05/21 | **🗴** | ✓ | ✓ | **🗴** |  |
| Vicky Drew | 31/05/21 | **🗴** |  | ✓ | **🗴** |  |
| Lawrie Stratford | 31/06/20 | **🗴** |  |  |  |  |
| Astrid Schloerscheidt | 31/05/20 |  |  | n/a (x) | n/a | n/a |
| Andrea McCubbin | 31/12/21 |  |  |  | ✓ |  |
| Davina Logan | 01/05/19 | ✓ | ✓ | ✓ | **🗴** |  |
| Sula Wiltshire | 31/12/20 | **🗴** |  | ✓ |  |  |
| Lin Hazell | 31/07/20 | **🗴** |  |  |  |  |
| Debbie Richards | 01/09/20 | ✓ |  |  |  |  |
| Tina Kenny | 31/10/20 | ✓ | **🗴** | ✓ | **🗴** |  |
| Dr Mary Malone | 29/02/22 | n/a | n/a | n/a |  |  |
| Paul Miller | 31/05/20 | n/a | n/a | n/a |  |  |
|  |  |  |  |  |  |  |
| Martin Howell | 31/03/2019 (3rd) | ✓ |  | ✓ |  |  |
| Sir Jonathan Asbridge | 30/06/2020 (2nd) | ✓ | ✓ |  | n/a |  |
| Sir John Allison | 31/03/2021 (2nd) | ✓ | **🗴** |  | n/a |  |
| Alyson Coates | 31/03/2020 (3rd) | ✓ |  | n/a | n/a | n/a |
| Professor Sue Dopson | 31/05/2021 (3rd) | **🗴** | ✓ |  | n/a |  |
| Bernard Galton | 31/01/2021 (1st) | ✓ | **🗴** |  | n/a |  |
| Chris Hurst | 31/03/2020 (1st) | ✓ | ✓ |  | n/a |  |
| Dr Aroop Mozumder | 31/01/2021 (1st) | **🗴** |  | ✓ | n/a |  |
| Lucy Weston | 31/08/2020 (1st) | ✓ | ✓ | ✓ | n/a |  |
| Stuart Bell |  | ✓ | **🗴** | ✓ | n/a |  |
| **Name** | **Term Ends** | **13 June 2018** | **05 Sept**  **2018** | **22 Nov**  **2018** | **28 Feb**  **2019** | **20 Mar**  **2019** |
| Tim Boylin |  | ✓ | ✓ | ✓ | ✓ |  |
| Dominic Hardistry |  | ✓ | ✓ | ✓ |  |  |
| Donna McKenzie |  |  |  | ✓ |  |  |
| Kerry Rogers |  | **🗴** | **🗴** | ✓ | ✓ |  |
| Martyn Ward |  | ✓ | **🗴** | ✓ |  |  |
| Mark Hancock |  | ✓ |  |  |  |  |
| Mike McEnaney |  | ✓ | ✓ |  |  |  |
| Ros Alstead |  | **🗴** | ✓ |  |  |  |
| Kate Riddle (for Ros) |  | ✓ |  |  |  |  |

1. Apologies: Governors – Tina Kelly, Lawrie Stratford, Gordon Davenport, Neil Oastler (late arrival). Directors – Jonahthan Asnbridge. [↑](#footnote-ref-1)
2. Please notify the Director of Corporate Affairs & Company Secretary on 01865 902148 or [kerry.rogers@oxfordhealth.nhs.uk](mailto:kerry.rogers@oxfordhealth.nhs.uk) in advance of the meeting [↑](#footnote-ref-2)