

**General Meeting of Council of Governors**

21 November 2019

**AGENDA**

**A general meeting of the Council of Governors will take place on Thursday, 21 November 2019 from 18:00 to 20:45**

at

**The Fothergill Room, Spread Eagle Hotel,**

**Cornmarket, Thame OX9 2BW**

Sandwiches, fruit and refreshments will be available.

Please remember to complete the car parking register, otherwise you are required to pay for parking.

**Council of Governors**

**21 November 2019**

**Agenda**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Item** | **Report** | **Led by** | **Approx. time** |
| **INTRODUCTORY ITEMS** |
|  | Introduction and Welcome*(Explanation re protocol for questions from the public)* |  | Chair | 18:00 |
|  | Apologies for absence and quoracy check[[1]](#footnote-1) |  | Chair |  |
|  | Register of Interests | CoG 26/2019 | Chair |  |
| **MINUTES AND UPDATE REPORTS** |
|  | Minutes of Last Meetings on: (i) 12 June 2019; and (ii) 05 September 2019 and Matters Arising | CoG 27-28/ 2019 | Chair | 18:05 |
|  | Update Report from Chair | Oral update | Chair | 18:10 |
|  | Update Report from Non-Executive Director  | Oral update | John Allison | 18:15 |
|  | Update Report from Chief Executive | CoG 29/2019 | Chief Executive | 18:25 |
| **QUALITY AND SAFETY** |
|  | Data collection analysis | Presentation | Alan Poots, Picker Institute | 18:35 |
|  | Gathering and acting on patient/carer feedback | Presentation | Chief Nurse  | 18:50 |
| **FINANCE, WORKFORCE AND PERFORMANCE**  |
|  | Finance Report - questions | CoG 30/2019 | Director of Finance | 19:35 |
|  | Workforce Report - questions | Presentation/ CoG 31/2019 | Director of HR  | 19:40 |
|  | Performance Report - questions | CoG 32/2019 | Director of HR Strategy and CIO | 19:50 |
| **COUNCIL SUB-GROUPS** |
|  | Updated Terms of Reference: Membership Involvement Group (for Council of Governors’ approval) | CoG 33/2019 | Governor Chair (Mike Hobbs)  | 19:55 |
|  | Discussion on the future of:* Finance Group (to formally approve if to be put into abeyance); and
* Patient and Staff Experience Group (to formally approve if to be split)
 | Oral update | Led by: Lead and Deputy Lead Governor | 20:00 |
|  | Update Report from Council Sub-Groups and Governor Forum:1. Nominations & Remuneration Committee (Committee Chair – David Walker) – no meeting to report;
2. Finance (Governor Chair – Geoff Braham) – no meeting to report;
3. Membership Involvement (Governor Chair – Mike Hobbs);
4. Patient and Staff Experience (Governor Chair – Maureen Cundell);
5. Safety and Effectiveness (Governor Chair – Madeleine Radburn);
6. Governance Group (Governor Chair – Chris Roberts/Madeleine Radburn); and
7. Governor Forum (Governor Chair – Madeleine Radburn)
 | Oral update | Led by: Various including Governor Chairs and Supporting Non-Executive Directors | 20:05 |
| **OTHER BUSINESS** |
|  | Questions from the Public[[2]](#footnote-2) |  | Chair | 20:20 |
|  | Any other business |  | Chair |  |
|  | Close of meeting |  | Chair | 20:25 |
|  | Date of next meeting:* Strategy Meeting – 27 February 2020
* General Meeting – 26 March 2020
 |

**Council of Governors**

**Member Attendance 2019-2020**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name (Governor)** | **Term Ends** | **12 June 2019** | **05 Sep 2019** | **21 Nov 2019** | **27 Feb 2020** | **26 Mar 2020** |
| Dr Hasanen Al-Taiar | 31/05/2022 | × | √ |  |  |  |
| Geoff Braham | 31/05/2020 | × | √ |  |  |  |
| Angela Conlan | 31/05/2022 | √ | √ |  |  |  |
| Maureen Cundell | 31/05/2021 | √ | √ |  |  |  |
| Gordon Davenport | 31/05/2021 | × | √ |  |  |  |
| Victoria Drew | 31/05/2021 | × | × |  |  |  |
| Gillian Evans | 31/05/2021 | √ | √ |  |  |  |
| Benjamin Glass | 31/05/2022 | √ | √ |  |  |  |
| Tom Hayes | 31/05/2021 | × | × |  |  |  |
| Cllr Lin Hazell | 31/07/2020 | × | × |  |  |  |
| Louis Headley | 31/05/2022 | √ | × |  |  |  |
| Joy Hibbins | 31/05/2022 | √ | √ | N/A | N/A | N/A |
| Dr Mike Hobbs | 31/05/2022 | √ | √ |  |  |  |
| Allan Johnson | 31/05/2020 | √ | × |  |  |  |
| Alan Jones | 31/05/2021 | √ | √ |  |  |  |
| Dr Tina Kenny | 31/10/2020 | × | √ |  |  |  |
| Reinhard Kowalski | 31/05/2022 | √ | √ |  |  |  |
| Davina Logan | 31/05/2022 | √ | × |  |  |  |
| Dr Mary Malone | 28/02/2022 | √ | × |  |  |  |
| Richard Mandunya | 31/05/2020 | √ | × |  |  |  |
| Andrea McCubbin | 31/12/2020 | √ | × |  |  |  |
| Jacqueline-Anne McKenna | 31/05/2021 | √ | × |  |  |  |
| Paul Miller | 31/05/2020 | √ | × |  |  |  |
| Neil Oastler | 31/05/2020 | √ | √ |  |  |  |
| Abdul Okoro | 31/05/2020 | √ | √ |  |  |  |
| Madeleine Radburn | 31/05/2022 | × | √ |  |  |  |
| Gillian Randall | 31/05/2022 | √ | √ | N/A | N/A | N/A |
| Chris Roberts | 31/05/2022 | √ | √ |  |  |  |
| Myrddin Roberts | 31/05/2022 | √ | √ |  |  |  |
| Cllr Lawrie Stratford  | 30/06/2020 | × | × |  |  |  |
| Hannah-Louise Toomey | 31/05/2022 | √ | × |  |  |  |
| Chelsea Urch | 31/05/2022 | √ | × |  |  |  |
| Sula Wiltshire | 31/12/2020 | √ | √ |  |  |  |
| Soo Yeo | 31/05/2020 | × | × |  |  |  |
| **Name (NED)** | **Term Ends** | **12 June 2019** | **05 Sep 2019** | **21 Nov 2019** | **27 Feb 2020** | **26 Mar 2020** |
| David Walker | 31/03/2022 (1st) | √ | √ |  |  |  |
| Sir John Allison | 31/03/2021 (2nd) | √ | × |  |  |  |
| Sir Jonathan Asbridge | 30/06/2020 (2nd) | √ | × |  |  |  |
| Prof Sue Dopson | 31/05/2021 (3rd) | × | √ |  |  |  |
| Bernard Galton | 31/01/2021 (1st) | √ | √ |  |  |  |
| Chris Hurst | 31/03/2020 (1st) | × | × |  |  |  |
| Aroop Mozumder | 31/01/2021 (1st) | √ | × |  |  |  |
| Lucy Weston | 28/02/2022 (1st) | √ | √ |  |  |  |
| **Name (Executive)** | **12 June 2019** | **05 Sep 2019** | **21 Nov 2019** | **27 Feb 2020** | **26 Mar 2020** |
| Stuart Bell | √ | √ |  |  |  |
| Tim Boylin | √ | √ |  |  |  |
| Marie Crofts | √ | √ |  |  |  |
| Mark Hancock | √ | √ |  |  |  |
| Dominic Hardisty | √ | N/A | N/A | N/A | N/A |
| Mike McEnaney | × | √ |  |  |  |
| Debbie Richards | N/A | √ |  |  |  |
| Kerry Rogers | √ | √ |  |  |  |
| Martyn Ward | × | √ |  |  |  |

1. Apologies: Governors – Andrea McCubbin. Directors – Jonathan Asbridge

Quoracy: one third of the total number of Governors, including at least 5 Governors who are members of either the Public or the Patients’ Constituency. [↑](#footnote-ref-1)
2. Please notify the Director Corporate Affairs & Company Secretary on 01865 902646 or kerry.rogers@oxfordhealth.nhs.uk in advance of the meeting. [↑](#footnote-ref-2)