

# PAPER 10(i)/2019

Agenda item: 16

# Report to the Meeting

# of the Council of Governors

**20th March, 2019**

**Lead Governor Role Description**

**and**

**Lead and Deputy Lead Governor’ Elections**

**Executive Summary**

It is expected in Foundation Trusts for the Council of Governors to elect a lead Governor from the body of elected public and patient Governors, and where the role exists, also a Deputy Lead Governor.

Attached by way of reminder is the current Role Description, which additionally, incorporates identification of the annual election and termination process.

The only regulatory responsibility of a Lead Governor is to act as a point of contact between the regulator (NHSI, formerly Monitor), and the Council of Governors, should the need arise. The Deputy Lead Governor supports and acts as Deputy to the Lead Governor.

However, there are other additional duties that the Lead Governor may undertake as determined by the Council of Governors in order to support the machinery of a Foundation Trust, and examples of these are:

* Collating the input of Governors regarding annual performance appraisals for the Chair and Non-Executive Directors;
* Being an ex-officio member of the Nominations and Remuneration Committee;
* Acting as a point of contact and liaison for the Chair; Director of Corporate Affairs & Company Secretary and the Senior Independent Director;
* Chairing the Governor Forum meetings;
* Acting as a co-ordinator of Governor responses to particular questions;
* Supporting Governors in holding the Non-Executive Directors to account.

**Next steps**

The CoG is invited to consider the candidature of two Governors who have indicated an interest in fulfilling the two roles.

* **Lead Governor**

This is:

1. Patient Governor for Carer class, Chris Roberts.

As Chris is standing for re-appointment to this role, he has not been required to submit a personal statement of up to 150 words and it is not therefore necessary to invite Governors to consider the same in a 5-minute address at the meeting;

* **Deputy Lead Governor**

This is:

1. Public Governor for the Oxfordshire class, Geoff Braham.

As Geoff is a new nomination (Maddy Radburn having chosen not to stand again for the role), appended is his personal statement and if necessary he will provide a 5-minute address at the meeting.

**Process**

The CoG is invited to participate in either a private ballot or show of hands as determined by those members present at the meeting, whereby the Lead and Deputy Lead Governor will be elected by a simple majority.

**Recommendation**

The Council of Governors is invited to:

* approve the ongoing relevance of the Role Description, to include the appointment and termination provisions;
* consider the nominations above and approve continuation for a further 12 months of Chris Roberts as Lead Governor and approve appointment of Geoff Braham as Deputy Lead Governor via a simple majority vote.
* Commend Maddy Radburn for the dedication she has shown to the Deputy Lead Governor position since appointment.

**Author and Title:** Kerry Rogers, Director of Corporate Affairs & Company

 Secretary

**Lead Executive:** Kerry Rogers, Director of Corporate Affairs & Company Secretary

Appendix

**PERSONAL STATEMENT – GEOFF BRAHAM**

My name is Geoff Braham and I am applying for the Council of Governors Deputy Lead Governor position.

I am a recently retired chartered accountant having been a Finance Director with Baxter Healthcare for the last 20 years.

I live in South Oxfordshire, am a NHS lay member for governance with Berkshire West Clinical Commissioning Group, a trustee with a UK Research and Innovation funded Institute which focuses on research into healthy aging, a Langtree School Governor and our local GP practice Patient Participation Group Vice Chair.

My family are Oxford Health service users and I’m particularly interested in supporting the trust to work efficiently with other NHS organisations while ensuring effective timely patient intervention and treatment. As a father of 3 teenagers, I want to support Oxford Health’s seamless transition from children’s services to adult services. Having seen the benefit of community support in a different area for my elderly parents I also want to ensure that Oxford Health continue to support individuals living at home.

After working for a NHS supplier for several years and recently working for a NHS commissioner, I want to represent the Oxford Health members and other service users to ensure that the Trust executive and non-executives continue to improve performance and deliver the highest quality service.

Since being appointed a Public Governor I have involved with and now lead the finance subgroup and also become a member of the Nomination and Remuneration subgroup. In addition, I have been involved in the external auditor procurement process and a clinical consultant recruitment panel.

Finally, I want to thank Chris and Maddy for their leadership over the last 18 months. I have appreciated their counsel and support and hope to continue this encouragement and effective guidance of the governors in future.