**Summary of Actions from the Board meeting on 25 April 2019**

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| **Relevant Item** | **Action** | **Responsibility:** |
| **Held over from previous meetings** |
| BOD 05/19(c) |  **Performance Report data**To be checked prior to submission for publication***Status: on hold*** | MW |
| BOD 43/19 (k) and (o)(and BOD 59/19(b)) |  **Performance reporting – impact of waiting times**To include or provide reporting on the impact on patients of waiting times (including any hidden waiting times if taking into account progress through a pathway of care, not just focusing upon waiting times to access care or until initial assessment)***Status: completed –*** *reported presented to* *the Quality Committee on 08 May 2019; a further update is anticipated back to the Quality Committee in approx. September 2019 on the development of automated reports to provide a comprehensive overview of waiting times across all services*. | KRi/MHa/MW |
| BOD 44/19(f) | **Whistleblowing**The Board meeting in private to consider the relevant whistleblowing cases or processes further. ***Status: on the agenda for the Board meeting in private***  | MME/TB |
| BOD 49/19(c) |  **R&D focus at a future Board Seminar**The Board noted that it could be useful to spend further Seminar time on: R&D funding flows and processes and the role of participants including the university; protection of NHS Intellectual Property; and links with digital strategy and the Trust’s digital capability (as evidenced through projects such as Sleepio)***Status: on hold for after July 2019*** *– Seminars planned until July 2019 but on hold for inclusion thereafter* | MHa/HS |
| **Actions from the meeting on 25 April 2019** |
| BOD 63/19 (f) | **Internal Audit review of the Buckinghamshire Directorate**To be discussed with the Executive, especially in relation to findings around: lack of capacity planning; and missing census data which hindered safer staffing processes. ***Status: completed at the Executive meeting on 13 May.***  | DH/MME |
| BOD 65/19(d) | **Stroke Rehabilitation Unit (Abingdon) – focus by the Quality Committee** The Quality Committee to consider the Stroke Rehabilitation Unit in more detail. ***Status: completed*** *– Quality Committee meeting on 08 May received an oral update from the Clinical Director for the Community Services Directorate.*  | DH |
| BOD 65/19(e) | **Future Staff Story to Board** To schedule for a staff experience story from a member of staff who had been impacted by an incident relating to violence or aggression. ***Status: tbc in meeting.***  | KRi |
| BOD 71/19(a) | **Demand and Capacity risk**To amend/develop the Strategic Risks to highlight demand and capacity as a recurring theme/key risk especially as this was becoming an open-ended driver of cost and time. ***Status: in progress –*** *new risk description presented for discussion at the Quality Committee and Audit Committee meetings in May 2019.*  | HS |