

# Report to the Meeting of the

BOD 38(ii)/2019

(Agenda Item: 14)

# Oxford Health NHS Foundation Trust

# Board of Directors

**27 March 2019**

**Corporate Registers – Gifts, Hospitality & Sponsorship**

The Board is asked to note the following Corporate Register:

* Entries in the Register of Gifts, Hospitality & Sponsorship since the last report on 31 October 2018

### GIFTS AND HOSPITALITY (ACCEPTED)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Details** | **Individuals** | **Est. Value** | **Date Reported** |
|  | The parents of a patient were highly satisfied with the service and progress made by their child with MS, raised money to purchase suitable toys, books and play materials for the CAMHS reception area and the clinical rooms, along with some biscuits and a box of chocolates for staff. The Clinical Team Manager (John Massink) has been made aware of this. | Lucy Harris,  Mental Health Practitioner  and the Mental Health Team of Salisbury Community CAMHS, Salisbury District Hospital | £110 | 26 Sep 2018 |
|  | A £25.00 John Lewis/Waitrose gift card was given and accepted by a grateful patient with Dementia to a dentist and his nursing team in Neil Oastler’s (NO) practice. The gift was used as a raffle to raise funds.  NO was contacted by the Director of Corporate Affairs to explain the situation with regard to the receipt of cash and cash equivalent. All such gifts will in future be graciously declined or diverted directly to the Oxford Health Charity. | Neil Oastler,  Governor  and his dental practice team | £25 | 12 Nov 2018 |
|  | Gifts accepted of:  5 Chocolates  3 Chutneys  3 Quince Jelly  1 Scarf  3 Bottles of Prosecco  was given to six staff members from the wife of a patient to Admin & Performance Team, South Locality Older Adult CMHT, Abingdon and reported to the manager, Victoria Shaw, Admin & Performance Manager. | Noami Pinnell,  Harriet Barlow  Lola Martos  Sharon Hemming  Carol Moody Admin Team of the Abingdon Mental Health Unit | £20 | 10 Dec 2018 |
|  | A small gift of a scented bath product from an Inpatient was extended to and accepted by a staff member of Ruby Ward, Whiteleaf Centre, Aylesbury by way of thank you for support and the Deputy Ward Manager was informed. | Laura Bradley,  Activity Support Worker,  Aylesbury | £5 | 16 Dec 2018 |
|  | A scarf and body lotion set were offered by a patient as a gift and accepted by a Community Psychiatric Nurse, North Locality Older Adults Team, Aylesbury. | Helen Stradling,  Community Psychiatric Nurse  Aylesbury | £20 – 25 | 21 Dec 2018 |
|  | A Ted Baker Toiletries Gift Set given to and accepted by a Primary Nurse for young person by a client’s Mum and Grandmother in gratitude. | Yvett Jones,  Staff Nurse (RMN) The Highfield Unit, Warneford Hospital | £35 | 22 Feb 2019 |
|  | Parent of a young person discharged following a six-month admission has given £50.00 to be used for a staff social event and accepted by the team. Declaration made by the Clinical Nurse Lead.  TW was contacted by the Director of Corporate Affairs to explain the situation with regard to the receipt of cash and cash equivalent. All such gifts will be graciously declined or diverted to the Charity in future. | Lorna McGuigan,  Clinical Nurse Lead  Malborough House Inpatient Ward, Swindon | £50 | 05 Dec 2018 |

### GIFTS AND HOSPITALITY (DECLINED)

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| --- | --- | --- | --- | --- |
|  | **Details** | **Individuals** | **Est. Value** | **Date Reported** |
|  | An offer of an Argos Gift Experience Voucher (for a pet portrait) was declined by the MH Nurse, Buckinghamshire. | Caroline Short,  MH Nurse  Bucks Early Intervention | £30 | 10 Aug 2018 |
|  | An offer of dinner was extended by a corporate supplier from Enovacom, (Mark Smith, UK Business Lead, OHFT Account Manager Integration Engine Supplier) to the Clinical Systems Team in Littlemore and declined. | Alison Corfield,  Head of Clinical Sytems, Littlemore | £210 | 7 Nov 2018 |
|  | The Team at Marlborough House were gifted an envelope containing £50.00 by parents on the discharge of their daughter to spend on the staff Christmas meal.  Confirmation received this has been diverted as a charity donation to Oxford Heath Charity. | Thomas Waterfield  Modern Matron, Marlborough House Adolescent Unit | £50 | 18 Dec 2018 |
|  | A client who was in treatment with a Trainee Psychological Wellbeing Practitioner enclosed a thank you card containing a £20.00 gift voucher for Waterstones. This was taken to the Line Manager and she has now written a letter to the client and returned the gift voucher by post to the client. | Amna Saleh, Trainee Psychological Wellbeing Practitioner, Prospect House | £20 | 11 Mar 2019 |

**SPONSORSHIP**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Details** | **Individuals** | **Est. Value** | **Date Reported** |
|  | None |  |  |  |

**Recommendation**

The Board is asked to note this report.

**Author:** **Dellisha Strain, Corporate Governance Officer**

**Lead Executive Director: Kerry Rogers, Director of Corporate Affairs, Company Secretary**