

## BOARD OF DIRECTORS

## EXTRAORDINARY MEETING

- meeting held over video streaming, content to be publicly available subsequently –

##### Wednesday, 10 June 2020

##### 14:30 – 16:30

**Microsoft Teams virtual meeting**

## Agenda

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|  |  | Indicative Time |
| 1. Welcome and Apologies for Absence[[1]](#footnote-1) | DW | 14:30 |
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| **INTRODUCTORY ITEMS** |  |  |
|  |  |  |
| 1. Register of Directors’ Interests (paper – BOD 24/2020)  * *To be taken as read unless amendments required to Directors’ interests* | DW |  |
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| 1. Trust Chair’s introduction and system overview (oral update)  * *To note* | DW |  |
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| 1. Minutes and Matters Arising of the Board of Directors’ meeting held on 30 April 2020 (paper – BOD 25/2020)  * *To be taken as read unless amendments to the Minutes or updates on Matters Arising* | DW |  |
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| **YEAR-END REPORTS[[2]](#footnote-2)** |  |  |
|  |  |  |
| 1. Financial Statements & Accounts 2019/20 (including Letter of Representation) (paper – BOD 26/2020)  * *To approve* | MMcE | 14:35 |
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| 1. Trust Annual Report 2019/20 (paper – BOD 27/2020)  * *To approve* | KR | 14:45 |
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| **CHIEF EXECUTIVE AND PERFORMANCE/OPERATIONS** | | |
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| 1. Chief Executive’s Report (paper – BOD 28/2020) and Coronavirus/ COVID-19 update from the Executive lead for the tactical response (oral update)  * *To discuss* | SB/  MHa | 14:55 |
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| 1. Legal, Regulatory & Policy update report (paper – BOD 29/2020)  * *To be taken as read unless questions* | KR | 15:20 |
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| 1. Performance Report and operational perspective (paper – BOD 30/2020)      * *To be taken as read – highlight any escalations and questions* | MW/ DR | 15:25 |
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| **QUALITY & SAFETY** |  |  |
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| 1. Infection Prevention & Control (IPC) Board Assurance Framework (BAF) (oral update)  * *To note* | MC | 15:40 |
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| **WORKFORCE AND SAFETY** |  |  |
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| 1. Human Resources Report (workforce performance) including COVID-19 staff risk assessment update (paper – BOD 31/2020)  * *To be taken as read unless questions* | TB | 15:45 |
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| 1. Gender Pay Gap report (paper – BOD 32/2020/presentation)  * *To note* | TB | 15:55 |
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| 1. Guardian of Safe Working Hours report (paper – BOD 33/2020) and update on clinical and nursing staff wellbeing (oral update)  * *To be taken as read unless questions* | MHa/ MC | 16:05 |
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| **FINANCE & GOVERNANCE** |  |  |
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| 1. Finance Report (paper – BOD 34/2020)  * *To be taken as read unless questions* | MMcE | 16:10 |
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| 1. NHS Improvement self-certifications (oral update)  * *To note* | KR | 16:15 |
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| 1. Corporate Register: gifts and hospitality (paper – BOD 35/2020)  * *For assurance – to be taken as read unless questions* | KR | 16:20 |
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| **REPORTS/RECOMMENDATIONS FROM COMMITTEES** | | |
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| 1. Updates from Committees:    1. Quality Committee meetings on 12 February 2020 (paper – BOD 36/2020) and 13 May 2020 (oral update)    2. Finance & Investment Committee meetings on 11 March 2020 (paper – BOD 37/2020) and 12 May (oral update)    3. Audit Committee meetings on: (i) 22 April 2020 (paper – BOD 38/2020) and (ii) 19 May 2020 (oral update)    4. People, Culture & Leadership Committee meeting on 29 April 2020 (paper – BOD 39/2020)    5. Mental Health Act Committee meeting on 20 May 2020 (oral update)  * *To highlight or escalate key points and receive* | JAsb  CMH  LW  BG  JA | 16:25 |
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| 1. Any Other Business | DW |  |
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| Meeting Close |  | 16:30 |
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1. Apologies received from: Sue Dopson, Non-Executive Director; and Ben Riley, Managing Director of Primary & Community Care Services. [↑](#footnote-ref-1)
2. Not for publication for the wider public until after laid before Parliament, in accordance with the NHS FT Annual Reporting Manual 2019/20 [↑](#footnote-ref-2)