

PUBLIC

Please notify attendance and send queries to Kerry Rogers, Director of Corporate Affairs & Company Secretary on kerry.rogers@oxfordhealth.nhs.uk



BOARD OF DIRECTORS' MEETING

- meeting held over video streaming, content to be publicly available subsequently –

**Thursday, 26 November 2020
09:30 – 13:00**

Microsoft Teams virtual meeting

Agenda

INTRODUCTORY ITEMS

Indicative
Time

- | | | |
|--|--------|-------|
| 1. #Hellomynameis and apologies for absence ¹ | DW/All | 09:30 |
| <ul style="list-style-type: none">• Board members, presenters and attendees to introduce themselves | | |
| 2. Declarations of Interests (oral update) | DW | |
| <ul style="list-style-type: none">• To confirm Directors' interests and notify of any potential conflicts pertaining to the agenda | | |
| 3. Minutes and Matters Arising of the Board of Directors' meeting held on 30 September 2020 (paper – BOD 62(i)-(ii)/2020) | DW | 09:35 |
| <ul style="list-style-type: none">• To be taken as read unless amendments to the Minutes or updates on Matters Arising | | |

STRATEGIC OVERVIEW AND UPDATES

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| 4. Patient Story - Legs Matter (oral update) | MC/PR/
GP | 09:40 |
| <ul style="list-style-type: none">• To receive and discuss. The patient/staff stories presented to Board may have certain details anonymised to protect individuals' confidentiality; permissions have been granted. Presenters attend in good faith to share their experiences and would prefer that any personal details which may, however, be shared are not then taken away by those in attendance | | |
| 5. Trust Chair's Report (paper – BOD 63/2020) and oral update on the Council of Governors' meeting on 18 November 2020 | DW | 09:55 |
| <ul style="list-style-type: none">• For awareness | | |
| 6. Chief Executive's Report (paper – BOD 64/2020) | NB | 10:05 |
| <ul style="list-style-type: none">• To discuss, and Executive Management Committee Terms of Reference for approval. For supporting detail, see Reading Room/Appendix (paper – RR/App BOD 22/2020) | | |

¹ Apologies - Bernard Galton, Mike McEnaney will leave for 30mins at 10:40 and Ben Riley will be leaving the meeting at 11:00

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| 7. Managing Directors' updates - Mental Health Services & Learning Disabilities (paper – BOD 65/2020) (oral update) and Primary and Community Care Services (paper – BOD 66/2020) | DR/BR | 10:25 |
| <ul style="list-style-type: none"> • To update and for members to seek assurance | | |
| 8. Provider Collaboratives (formerly New Care Models) updates (paper – BOD-pvt 67/2020) from: | MHa | 10:45 |
| <ul style="list-style-type: none"> • Thames Valley and Wessex Adult Secure Provider Collaborative; • Tier 4 CAMHS; • Eating Disorders; and • Veterans' High Intensity Mental Health Services. | | |
| <ul style="list-style-type: none"> • To update and seek support to progress | | |
| 9. Trust Strategy – update on development (paper – BOD 68/2020) | BC | 11:05 |
| <ul style="list-style-type: none"> • To highlight key points and note progress. For supporting detail, see Reading Room/Appendix (paper – RR/App BOD 23/2020) | | |

PERFORMANCE

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| 10. Performance Report and operational perspective (paper – BOD 69/2020) | MW/
DR/BR | 11:15 |
| <ul style="list-style-type: none"> • To highlight key points and discuss escalations | | |

10 minutes' break (if required) 11:25

PEOPLE

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| 11. Human Resources Report (workforce performance) (paper – BOD 70/2020) | TB | 11:35 |
| <ul style="list-style-type: none"> • Report by exception and discuss escalations. For supporting detail, see Reading Room/Appendix (paper – RR/APP_BOD 24/2020) | | |
| 12. Freedom to Speak Up Guardian's report (paper – BOD 71/2020) | CG | 11:40 |
| <ul style="list-style-type: none"> • Report by exception and discuss. | | |
| 13. Inpatient Safer Staffing (Nursing) Report (paper – BOD 72/2020) | MC/KRi | 11:45 |
| <ul style="list-style-type: none"> • Report by exception and discuss escalations | | |
| 14. Flu vaccination report (paper – BOD 73/2020) | MC | 11:50 |
| <ul style="list-style-type: none"> • To highlight key points and discuss escalations. For supporting detail, see Reading Room/Appendix (paper – RR/APP_BOD 32(i)-(ii)/2020) | | |

QUALITY

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| 15. Safety and Quality report: Incidents, Mortality and Patient Safety (paper – BOD 74/2020) | MC | 11:55 |
| <ul style="list-style-type: none"> • To highlight key points and escalations. For supporting detail, see Reading Room/Appendix (paper – RR/APP_BOD 33/2020) | | |
| 16. Draft Quality Account (paper – BOD 75/2020) | MC/JK | 12:05 |
| <ul style="list-style-type: none"> • To highlight key points and note. For supporting detail, see Reading Room/Appendix (paper – RR/APP_BOD 34/2020) | | |

SUSTAINABILITY

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| 17. Finance Report including PIP/CIP Report (paper – BOD 76/2020) | MMcE/
MW | 12:15 |
| <ul style="list-style-type: none">• To highlight key points and discuss escalations | | |
| 18. Emergency Planning annual report (paper – BOD 77/2020) | KR | 12:25 |
| <ul style="list-style-type: none">• To highlight key points and for assurance. For supporting detail, see Reading Room/Appendix (paper – RR/App_BOD 25/2020) and (paper – RR/App_BOD 35/2020) | | |

GOVERNANCE

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| 19. Modern Slavery Act transparency statement - annual update (paper – BOD 78/2020) | KR | 12:30 |
| <ul style="list-style-type: none">• To approve. For supporting detail, see Reading Room/Appendix (paper – RR/App_BOD 26/2020) | | |
| 20. Legal, Regulatory & Policy update covering report (paper – BOD 79//2020) | KR | 12:35 |
| <ul style="list-style-type: none">• To highlight key points and for assurance. For supporting detail, see Reading Room/Appendix (paper – RR/App_BOD 27/2020) | | |
| 21. Key points to escalate or highlight from Board Committees: Quality Committee; Finance & Investment Committee; Charity Committee; Mental Health Act Committee (minutes available); Audit Committee; and People, Leadership & Culture Committee (oral update) | Chairs | 12:40 |
| <ul style="list-style-type: none">• To highlight key points and for assurance. For supporting detail, see Reading Room/Appendix (paper – RR/App_BOD 28-31/2020) | | |

ANY OTHER BUSINESS, QUESTIONS AND REVIEW

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| 22. Any Other Business (including items to highlight from the Reading Room/Appendix) | DW | 12:50 |
| 23. Questions from the public | DW | |
| 24. Review of the Meeting | DW/All | |
| <ul style="list-style-type: none">• To feedback on the meeting – what worked well and what could be improved | | |

Meeting Close 13:00

READING ROOM/APPENDIX

- supporting reports to be taken as read and noted -

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| 25. Draft Executive Management Committee Terms of Reference (paper - RR/App_BOD 22/2020) | | |
| 26. Draft Trust Strategy (paper - RR/App_BOD 23/2020) | | |
| 27. Workforce Performance Report November (paper - RR/App_BOD 24/2020) | | |
| 28. Emergency Planning annual report (paper – RR/App_BOD 25/2020) | | |
| 29. Modern Slavery Act transparency statement - annual update (paper – RR/App_BOD 26/2020) | | |

30. Legal, Regulatory & Policy update report (paper – RR/App_BOD 27/2020)

31. Minutes/updates from Committee meetings:

- a. Mental Health Act Committee on 23 July 2020 (paper – RR/App_BOD 28/2020)
- b. Quality Committee on 09 September 2020 (paper – RR/App_BOD 29/2020)
- c. Finance & Investment Committee on 15 September 2020 (paper – RR/App_BOD 30/2020)
- d. Charity Committee on 15 September 2020 (paper – RR/App_BOD 31/2020)
- e. Audit Committee on 16 September 2020 (oral update)
- f. People, Leadership & Culture Committee on 14 October 2020 (oral update)

32. Flu vaccination presentation (paper – RR/App_BOD 32(i)-(ii)/2020)

33. Patient Safety Report (paper – RR/App_BOD 33/2020)

34. Draft Quality Account (paper – RR/App_BOD 34/2020)

35. EU Exit Operational Readiness Plan (paper – RR/App_BOD 35/2020)