



**Oxford Health**  
NHS Foundation Trust

# **General Meeting of Council of Governors**

**18 November 2020**

## **AGENDA**

**A general meeting of the Council of Governors  
will take place on Wednesday, 18 November 2020  
from 18:00 to 20:05**

via

**Microsoft Teams virtual meeting  
(by invitation only)**

## Agenda

No.	Item	Report	Led by	Indicative time
<b>INTRODUCTORY ITEMS</b>				
1.	Introduction and Welcome <i>(Explanation re: protocol for questions from council members and the public)</i>		Chair	18:00
2.	Apologies for absence and quoracy check <sup>1</sup>		Chair	
3.	Declaration of Interests pertinent to the agenda		Chair	
<b>MINUTES and UPDATE REPORTS</b>				
4.	Minutes of Last Meeting on 10 September 2020 and Matters Arising <i>(to approve)</i>	CoG 09/2020	Chair	18:05
5.	Update Report from Chair	Oral update	Chair	18:10
6.	Update Report from Non-Executive Director	Oral update	Aroop Mozumder	18:20
7.	Update Report from CEO followed by Q&A	CoG 10/2020 & Q&A	CEO	18:30
<b>STRATEGY</b>				
8.	Trust Vision and Strategy update	Presentation/ CoG 11/2020	Acting Head of Business Services (Strategy & Business Dev)/ Director of Strategy & Chief Information Officer	18:45
<b>QUALITY, FINANCE, WORKFORCE, PERFORMANCE AND GOVERNANCE</b>				
9.	Finance Report – month 6 update <i>(see Reading Room/Appendix for Month 5 Report)</i>	CoG 12/2020	Director of Finance	19:00
10.	External Audit Contract Review and Extension	CoG 13/2020	Director of Finance/Audit Committee Chair	19:10
11.	Covid-19 update - Impact of Covid-19 and how it changed the way we work. To include: <ul style="list-style-type: none"> <li>• Patient experience</li> <li>• Staffing</li> <li>• Staff experience and morale</li> <li>• Finance</li> </ul>	Oral update	Executive and Non-Executive Directors	19:15

<sup>1</sup> Apologies: Governors – , Directors –

Quoracy: one third of the total number of Governors, including at least 5 Governors who are members of either the Public or the Patients' Constituency.

Apologies to [kerry.rogers@oxfordhealth.nhs.uk](mailto:kerry.rogers@oxfordhealth.nhs.uk)

	<ul style="list-style-type: none"> <li>• Access</li> <li>• Models of Care</li> <li>• Future demand for Mental Health Services</li> </ul> <p>(For supporting details, see Reading Room/Appendix for Workforce Report (RR/App_COG 01/2020), Performance Report (RR/App_COG 02/2020), Safer Working Report, Safer Staffing Report and Experience and Involvement Report)</p> <p><i>*This is the requested Governor deep dive item.</i></p>			
12.	<p>Constitution and Engagement Policy Update</p> <ul style="list-style-type: none"> <li>• For approval</li> </ul> <p>(For supporting detail, see Reading Room/Appendix RR/App_COG 03/2020)</p>	CoG 14/2020	Director of Corporate Affairs & Company Secretary	19:30
<b>GOVERNOR MATTERS</b>				
13.	Lead Governor update	Oral update	Lead Governor	19:40
14.	<p>Annual Fit and Proper Person's Checks progress</p> <p>(For supporting detail, see Reading Room/Appendix RR/App_COG 04/2020)</p>	Oral update	Director of Corporate Affairs & Company Secretary	19:50
15.	<p>i. Lead Governor and Deputy Lead Governor nominations</p> <p>ii. Termination of Tenure</p>	Oral update	Director of Corporate Affairs & Company Secretary	19:55
<b>OTHER BUSINESS</b>				
16.	Questions from the public <sup>2</sup>		Chair	20:00
17.	Close of meeting		Chair	20:05
<p>Dates of next meetings:</p> <ul style="list-style-type: none"> <li>• CoG/Board Development Day/CoG Strategy Session – 24 February 2021</li> <li>• General Meeting – 25 March 2021</li> </ul>				
<b>READING ROOM/APPENDIX</b>				
Please find below information you may wish to access for information for questions and debate.				
18.	Workforce Report (RR/App_COG 01/2020) – <i>Easy Read version available.</i>			
19.	Performance Report (RR/App_COG 02/2020)			
20.	Draft Appendix to Engagement Policy (RR/App_COG 03/2020)			
21.	Governor Fit and Proper Person's Checks record (RR/App_COG 04/2020)			
<b>CEO report, Quality &amp; Safety, Finance, Workforce and Performance reports (web links)</b>				
22.	<a href="https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/51_BOD_Chief-Executives-Report_Sept2020-final.pdf">https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/51_BOD_Chief-Executives-Report_Sept2020-final.pdf</a>			

<sup>2</sup> Please notify the Director of Corporate Affairs and Company Secretary by email to [contactyourgovernor@oxfordhealth.nhs.uk](mailto:contactyourgovernor@oxfordhealth.nhs.uk) in advance of the meeting.

23.	<a href="https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/59_BOD_Finance-Report-FY21-M5-public.pdf">https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/59_BOD_Finance-Report-FY21-M5-public.pdf</a>
24.	<a href="https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/54_BOD_GoSW-report-Sep-2020-002.pdf">https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/54_BOD_GoSW-report-Sep-2020-002.pdf</a>
25.	<a href="https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/55_BOD_Oxford-Health-2020-Safer-Staffing-BoD-Report-30.09.pdf">https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/55_BOD_Oxford-Health-2020-Safer-Staffing-BoD-Report-30.09.pdf</a>
26.	<a href="https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/56_BOD_Experience-and-Involvement-report-Sept-2020-Final.pdf">https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/56_BOD_Experience-and-Involvement-report-Sept-2020-Final.pdf</a>
27.	<a href="https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/53_BOD_HR-Performance-Report-Commentary-Final.pdf">https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/53_BOD_HR-Performance-Report-Commentary-Final.pdf</a>
28.	<a href="https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/52_BOD_Performance-Report-for-Board-Final-Version-September-2020.pdf">https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/52_BOD_Performance-Report-for-Board-Final-Version-September-2020.pdf</a>

**Council of Governors**  
**Member Attendance 2020 - 2021**

<b>Name (Governor)</b>	<b>Term Ends</b>	<b>11 June 2020</b>	<b>10 Sep 2020</b>	<b>18 Nov 2020</b>	<b>tbc Feb 2021</b>	<b>Tbc Mar 2021</b>
Dr Hasanen Al-Taiar	31/05/2022	√	×			
Angela Conlan	31/05/2022	√	√			
Maureen Cundell	31/05/2021	√	×			
Gordon Davenport	31/05/2021	√	√			
Victoria Drew	31/05/2021	√	×			
Gillian Evans	31/05/2021	√	√			
Benjamin Glass	31/05/2022	√	√			
Tom Hayes	31/05/2021	×	×			
Lin Hazell	31/07/2020	×	N/A	N/A	N/A	N/A
Louis Headley	31/05/2022	×	√			
Dr Mike Hobbs	31/05/2022	√	√			
Allan Johnson	31/05/2020 (Non-Voting)	√	√			
Alan Jones	31/05/2021	√	√			
Dr Tina Kenny	31/10/2020	×	×			
Reinhard Kowalski	31/05/2022	√	×			
Davina Logan	31/05/2022	√	√			
Cllr Angela Macpherson	16/06/2023	N/A	N/A			
Dr Mary Malone	28/02/2022	√	√			
Richard Mandunya	31/05/2020 (Non-Voting)	√	√			
Andrea McCubbin	31/12/2020	√	√			
Jacqueline-Anne McKenna	31/05/2021	×	×			
Paul Miller	31/05/2020 (Non-Voting)	×	×			
Neil Oastler	31/05/2020 (Non-Voting)	√	√			
Abdul Okoro	31/05/2020 (Non-Voting)	√	×			
Madeleine Radburn	31/05/2022	√	√			
Chris Roberts	31/05/2022	√	√			
Myrddin Roberts	31/05/2022	√	×			
Cllr Lawrie Stratford	30/06/2023	×	√			
Hannah-Louise Toomey	31/05/2022	√	√			

Chelsea Urch	31/05/2022	×	×			
Sula Wiltshire	31/12/2020	√	√			
Soo Yeo	31/05/2020 (Non-Voting)	√	√			
<b>Name (NED)</b>	<b>Term Ends</b>	<b>11 June 2020</b>	<b>10 Sep 2020</b>	<b>18 Nov 2020</b>	<b>tbc Feb 2021</b>	<b>Tbc Mar 2021</b>
David Walker	31/03/2022 (1st)	√	√			
Sir John Allison	31/03/2021 (2nd)	√	√			
Sir Jonathan Asbridge	30/06/2020 (2nd)	×	N/A	N/A	N/A	N/A
Prof Sue Dopson	31/05/2021 (3rd)	√	×			
Bernard Galton	31/01/2021 (1st)	√	×			
Chris Hurst	31/03/2023 (2nd)	√	√			
Aroop Mozumder	31/01/2021 (1st)	√	√			
Lucy Weston	28/02/2022 (1st)	√	√			
<b>Name (Executive)</b>		<b>11 June 2020</b>	<b>10 Sep 2020</b>	<b>18 Nov 2020</b>	<b>tbc Feb 2021</b>	<b>Tbc Mar 2021</b>
Stuart Bell (until 12 June 2020)		√	N/A	N/A	N/A	N/A
Nick Broughton		√	√			
Tim Boylin		√	√			
Marie Crofts		√	√			
Mark Hancock		×	√			
Mike McEnaney		√	√			
Debbie Richards		√	×			
Ben Riley		×	√			
Kerry Rogers		√	√			
Martyn Ward		√	√			