

# Report to the Meeting of the

# Oxford Health NHS Foundation Trust

BOD 11/2020

(Agenda Item: 14(i))

# Board of Directors

**29 January 2020**

**Corporate Registers: Application of Trust Seal**

**For: Information and Assurance**

**Introduction**

The Common Seal of the Trust is affixed to documents under the authority of the Board of Directors in accordance with its Standing Orders. A Register of Seals is maintained by the Director of Corporate Affairs & Company Secretary.

Standing Orders require, pursuant to section 9, that a report of all seals is made to the Board. The Trust’s Board of Directors receives reports of all seals, its last report being presented on 25 September 2019. This report provides information about the application of the Trust’s seal between 03 September 2019 and 23 January 2020.

The Board of Directors is invited to note that the following documents were sealed during this period:

### REGISTER OF SEALING

|  |  |  |  |
| --- | --- | --- | --- |
| **Details** | **Seal No.** | **Signatory** | **Date** |
| Licence to assign relating to ground and first floor at South Bar House, Oxford Road, Banbury OX16 9AD between Assura Trellech ltd (landlord); David Jones and Mayer Vibhuti (tenant) and Oxford Health NHS FT (assignee) | 334 | Stuart Bell,  Chief Executive  Mark Hancock  Medical Director | 07/10/2019 |
| Lease of Marlborough House, Okus Road, Swindon, SN1 4JS, between Great Western Hospitals NHS FT (landlord) and Oxford Health NHS FT (tenant)  Term:10 years from 01 April 2018- 31 March 2028  Rent £310,000.00 per annum | 335 | Stuart Bell,  Chief Executive  Mark Hancock  Medical Director | 04/11/2019 |
| Lease of The Leys Health Centre, Community Health Partnerships (landlord) and Oxford Health NHS FT (tenant)  Term: 5 years expiring 31 March 2024.  Rent £118,000.00 per annum | 336 | Stuart Bell,  Chief Executive  Mark Hancock  Medical Director | 02/12/2019 |
| Licence to underlet part of the Leys Health Centre, Dunnock Way, Oxford, OX4 7EX. Community Health Partnerships (landlord) and Oxford Health NHS FT (tenant) | 337 | Stuart Bell,  Chief Executive  Mark Hancock  Medical Director | 02/12/1019 |
| Form TP1 – transfer deed in respect of land at Hill Top Road (part of Warneford Meadow, Headington, Oxford) being transferred by Oxford Health NHS FT (transferor) to Rectory Homes Limited (transferee) in accordance with a contract for sale dated 15 March 2018.  Consideration received £974,919.00 | 338 | Stuart Bell,  Chief Executive  Mike McEnaney,  Director of Finance | 18/12/2019 |
| Replacement plan setting out easement for inclusion in the Form TP1 (transfer deed) above in respect of land at Hilltop Road (part of Warneford Meadow, Headington, Oxford) being transferred by Oxford Health NHS FT (transferor) to Rectory Homes Limited (transferee) in accordance with contract and consideration as set out above. | 339 | Stuart Bell,  Chief Executive  Mike McEnaney,  Director of Finance | 20/12/2019 |

**Recommendation**

The Board is asked to note this report.

**Author:** Susan Wall, Corporate Governance Officer

**Lead Executive Director:** Kerry Rogers, Director of Corporate Affairs and Company Secretary

1. *A risk assessment has been undertaken around the legal issues that this paper presents and there are no issues that need to be referred to the Trust Solicitors.*