



Oxford Health
NHS Foundation Trust

General Meeting of Council of Governors

10 September 2020

AGENDA

**A general meeting of the Council of Governors
will take place on Thursday, 10 September 2020
from 18:00 to 19:55**

via

**Microsoft Teams virtual meeting
(by invitation only)**

Agenda

No.	Item	Report	Led by	Indicative time
INTRODUCTORY ITEMS				
1.	Introduction and Welcome <i>(Explanation re: protocol for questions from council members and the public)</i>		Chair	18:00
2.	Apologies for absence and quoracy check ¹		Chair	
3.	Declaration of Interests pertinent to the agenda		Chair	
4.	Register of Governors' Interests <i>(to note/declare)</i>	CoG 04/2020	Director of Corporate Affairs & Company Secretary	
EXTERNAL AUDIT AND ANNUAL REPORT & ACCOUNTS (introduction prior to formal presentation at Annual Members' & General Meeting on 24 September 2020)				
5.	External Audit Report <i>(reminder that Quality Report was exempted for 2019/20 due to COVID-19)</i>	CoG 05/2020	External Auditors	18:05
6.	Annual Report and Annual Accounts 2019/20 <i>(reminder that available and published online and Quality Accounts were exempted for 2019/20 due to COVID-19)</i>	Published. online access: here	Director of Finance and Director of Corporate Affairs & Company Secretary	18:15
MINUTES and COVID-19 UPDATE				
7.	Minutes of Last Meeting on 11 June 2020 and Matters Arising <i>(to approve)</i>	CoG 06/2020	Chair	18:25
8.	Update Report from Chair	Oral update	Chair	18:30
9.	Update Report from CEO including COVID -19 response followed by Q&A	CoG 07/2020 & Q&A	CEO	18:40
STRATEGY, WORKFORCE AND PERFORMANCE				
10.	Finance Report – month 4 update <i>(see Reading Room/Appendix for Month 3 update)</i>	Oral update	Director of Finance	18:55
11.	Out of Hours Services Progress Report followed by Q&A <i>(see Reading Room/Appendix for Governors' Task and Finish Group Report Oxfordshire OoH - Night team services, August 2020 and Action plan response to Trust Governor's task & finish group on OOH MH response (Sept 2020))</i>	Presentation CoG 08/2020 & Q&A	Chair of Task and Finish Group, Head of Services, Bucks and Service Manager-	19:05

¹ Apologies: Governors – Paul Miller and Tom Hayes, Directors – Debbie Richards, Bernard Galton and Sue Dopson
 Quoracy: one third of the total number of Governors, including at least 5 Governors who are members of either the Public or the Patients' Constituency.
 Apologies to kerry.rogers@oxfordhealth.nhs.uk

			Urgent Care Pathway	
GOVERNOR MATTERS				
12.	Council of Governors' Responsibilities and Relationship with the Board of Directors <i>(see Reading Room/Appendix for Engagement Policy)</i>	Discussion	Chair/Governors	19:30
13.	Annual Fit and Proper Persons Checks progress	Oral update	Director of Corporate Affairs & Company Secretary	19:40
OTHER BUSINESS				
14.	Questions from the public ²		Chair	19:45
15.	Any other business <ul style="list-style-type: none"> Lead Governor and Deputy Lead Governor appointments 		Chair Director of Corporate Affairs & Company Secretary	19:50
16.	Close of meeting		Chair	19:55
Dates of next meetings: <ul style="list-style-type: none"> Annual Members' and General Meeting – 24 September 2020 (virtual meeting) General Meeting – 18 November 2020 (virtual meeting) 				

² Please notify the Director of Corporate Affairs and Company Secretary by email to contactyourgovernor@oxfordhealth.nhs.uk in advance of the meeting.

Reading Room

Please find below information you may wish to access for information for questions and debate:

- Governors' Task and Finish Group Report Oxfordshire OoH - Night team services, August 2020
- Action plan response to Trust Governor's task & finish group on OOH MH response (Sept 2020)
- Engagement Policy v2

CEO report, Quality & Safety, Finance, Workforce and Performance reports (web links)

- https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/41_BOD_Chief-Executives-Report_Jul2020_final.docx
- https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/42_BOD_Board-Performance-Report-June-2020.docx
- https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/43_BOD_HR-Report-Commentary-June-2020-report-for-July-Board-meeting.docx
- https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/47_BOD_Finance-Report-FY21-M3-v2.docx
- https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/45_BOD_Quality-Committee-update-for-Board-July-2020.docx
- https://www.oxfordhealth.nhs.uk/wp-content/uploads/2020/01/RR_App_05_QC_Annual-Complaints-Report-1920-Final.docx

Council of Governors
Member Attendance 2020 - 2021

Name (Governor)	Term Ends	11 June 2020	10 Sep 2020	18 Nov 2020	tbc Feb 2021	Tbc Mar 2021
Dr Hasanen Al-Taiar	31/05/2022	√				
Angela Conlan	31/05/2022	√				
Maureen Cundell	31/05/2021	√				
Gordon Davenport	31/05/2021	√				
Victoria Drew	31/05/2021	√				
Gillian Evans	31/05/2021	√				
Benjamin Glass	31/05/2022	√				
Tom Hayes	31/05/2021	×				
Lin Hazell	31/07/2020	×	N/A	N/A	N/A	N/A
Louis Headley	31/05/2022	×				
Dr Mike Hobbs	31/05/2022	√				
Allan Johnson	31/05/2020 (Non-Voting)	√				
Alan Jones	31/05/2021	√				
Dr Tina Kenny	31/10/2020	×				
Reinhard Kowalski	31/05/2022	√				
Davina Logan	31/05/2022	√				
Cllr Angela Macpherson	16/06/2023	N/A				
Dr Mary Malone	28/02/2022	√				
Richard Mandunya	31/05/2020 (Non-Voting)	√				
Andrea McCubbin	31/12/2020	√				
Jacqueline-Anne McKenna	31/05/2021	×				
Paul Miller	31/05/2020 (Non-Voting)	×				
Neil Oastler	31/05/2020 (Non-Voting)	√				
Abdul Okoro	31/05/2020 (Non-Voting)	√				
Madeleine Radburn	31/05/2022	√				
Chris Roberts	31/05/2022	√				
Myrddin Roberts	31/05/2022	√				
Cllr Lawrie Stratford	30/06/2020	×				
Hannah-Louise Toomey	31/05/2022	√				

Chelsea Urch	31/05/2022	×				
Sula Wiltshire	31/12/2020	√				
Soo Yeo	31/05/2020 (Non-Voting)	√				
Name (NED)	Term Ends	11 June 2020	10 Sep 2020	18 Nov 2020	tbc Feb 2021	Tbc Mar 2021
David Walker	31/03/2022 (1st)	√				
Sir John Allison	31/03/2021 (2nd)	√				
Sir Jonathan Asbridge	30/06/2020 (2nd)	×	N/A	N/A	N/A	N/A
Prof Sue Dopson	31/05/2021 (3rd)	√				
Bernard Galton	31/01/2021 (1st)	√				
Chris Hurst	31/03/2023 (2nd)	√				
Aroop Mozumder	31/01/2021 (1st)	√				
Lucy Weston	28/02/2022 (1st)	√				
Name (Executive)		11 June 2020	10 Sep 2020	18 Nov 2020	tbc Feb 2021	Tbc Mar 2021
Stuart Bell (until 12 June 2020)		√	N/A	N/A	N/A	N/A
Nick Broughton		√				
Tim Boylin		√				
Marie Crofts		√				
Mark Hancock		×				
Mike McEnaney		√				
Debbie Richards		√				
Ben Riley		×				
Kerry Rogers		√				
Martyn Ward		√				