








General Meeting of Council of Governors



















10 September 2020









Easy Read Agenda

	Agenda item	 Who is Speaking
	<p>10th September 2020</p> <p>6pm -7.55pm</p>	
	<p>The meeting will be held on Microsoft Teams.</p>	
	<p>1. Introductions How the meeting will work. How people can ask questions.</p>	<p>Chair </p>

	<p>2. Apologies from people not able to be at the meeting.</p> <p>Check that there are enough people at the meeting to make decisions.</p>	<p>Chair</p>
	<p>3. Declare any interests in items on the agenda.</p>	<p>Chair</p>
	<p>4. Register of Governors Interests.</p>	<p>Director of Corporate Affairs & Company Secretary</p>
	<p>5. External Audit Report</p>	<p>External Auditors</p> 

	<p>6. Annual Accounts 2019-2020</p> <p>and Annual Report 2019-2020</p>	<p>Director of Finance</p>  <p>Director of Corporate Affairs & Company Secretary</p>
	<p>7. Minutes of the last meeting on 11th June 2020 to approve.</p>	<p>Chair</p> 
	<p>8. Update report from Chair</p>	<p>Chair</p> 
	<p>9. Update report from the Chief Executive Officer, including COVID Response.</p> <p>Chance to ask Questions.</p>	<p>Chief Executive Officer</p> 

	<p>10. Finance report- Month 4 report</p>	<p>Director of Finance</p> 
	<p>11. Out of Hours Services progress report.</p> <p>Chance to ask questions.</p>	<p>Chair of Task and Finish Group, Head of Services, Bucks and Service Manager.</p> 
	<p>12. Council of Governors role and how they work with the Directors .</p> <p>A chance to talk about this.</p>	<p>Chair/Governors.</p> 
	<p>13. Annual Fit and Proper Person checks progress</p>	<p>Director of Corporate Affairs & Company Secretary</p> 

	<p>14. Questions from the public</p>	<p>Chair</p> 
	<p>15. Any other business</p> <p>- Lead Governor and Deputy Lead Governor appointments</p>	<p>Chair</p> <p>Director of Corporate Affairs & Company Secretary</p> 
	<p>16. End of meeting</p>	<p>Chair</p> 
	<p>Dates of next meetings.</p> <p>Annual Members' and General Meeting</p> 	



Next Governors meeting will be online on

