[](http://ohftintranet.oxfordhealth.nhs.uk/)

**General Meeting of Council of Governors**

25 November 2021

**AGENDA**

**A general meeting of the Council of Governors will take place on Thursday, 25 November 2021 from 18:00 to 19:40**

via

**Microsoft Teams virtual meeting**

**(by invitation only)**

**Agenda**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Item** | **Report** | **Led by** | **Indicative time** |
|  | **INTRODUCTORY ITEMS** |  |  |  |
|  | Introduction and Welcome  *(Explanation re: protocol for questions from council members and the public)* |  | Chair | 18:00 |
|  | Apologies for absence and quoracy check[[1]](#footnote-1) |  | Chair |  |
|  | Declaration of Interests   1. Matters pertinent to the agenda 2. Annual review of Register of Governors Interests | i.Oral Update  ii.CoG 15/2021 | Chair & Director of Corporate Affairs & Company Secretary | 18:05 |
| **MINUTES and UPDATE REPORTS** | | | | |
|  | Minutes of Last Meeting on 09 September 2021 and Matters Arising  *(to approve)* | CoG 16/2021 | Chair | 18:10 |
|  | Update Report from Chair | CoG 17/2021 | Chair | 18:15 |
|  | Lead Governor update | CoG 18/2021 | Lead Governor | 18:20 |
|  | Update Report from CEO followed by Q&A | Oral Update & Q&A | CEO | 18:25 |
|  | Non-Executive Director Update   * Chris Hurst – reflections on recent activity * Kia Nobre – Introduction and reflections as a newly appointed NED | Oral Update | Chris Hurst/Kia Nobre | 18:30 |
| **QUALITY, FINANCE, WORKFORCE, PERFORMANCE AND GOVERNANCE** | | | | |
|  | Chief People Officer – early reflections | Oral Update | Chief People Officer | 18:45 |
|  | Staffing/HR Report  *To include present staffing/HR challenges and potential solutions, exit interviews and impact on retention strategies* | CoG 19/2021 | Chief People Officer | 18:50 |
|  | Integrated Performance Report  *(see reading room for supporting papers/information)* | Oral Update & Q&A | Executives | 19:05 |
|  | Financial reporting   1. Finance Report 2. External Auditor Appointment Process   *(see reading room for supporting papers/information)* | Oral Update | Director of Finance | 19:10 |
|  | Warneford Park Development update | CoG 20/2021 | Director of Finance | 19:15 |
| **GOVERNOR MATTERS** | | | | |
|  | Fit & Proper Person Regulations   * Highlighting non compliance with requirements | Oral Update | Director of Corporate Affairs & Company Secretary | 19:30 |
| **OTHER BUSINESS** | | | | |
|  | Questions from the public[[2]](#footnote-2) |  | Chair | 19:35 |
|  | Close of meeting |  | Chair | 19:40 |
| Date of next meeting:   * CoG and BoD Development/Strategy session – 16 February 2022 | | | | |
| **READING ROOM/APPENDIX**  Please find below information you may wish to access for information for questions and debate. | | | | |
|  | Integrated Performance Report Cover Sheet (RR/App\_CoG 14/2021) | | | |
|  | Integrated Performance Report October 2021 (RR/App\_CoG 15/2021) | | | |
|  | Finance Report FY 22 Month 6 (RR/App\_CoG 16/2021) | | | |
|  | Appointment of External Auditor paper (CONFIDENTIAL SUPPORTING MATERIAL NOT FOR USUAL PUBLICATION – Private Reading Room RR/App-pvt-CoG 17/2021) | | | |

**Council of Governors**

**Member Attendance 2021 - 2022**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name (Governor)** | **Term Ends** | **16 June 2021** | **09 Sept 2021** | **25 Nov 2021** | **24 Mar 2022** |  |
| Dr Hasanen Al-Taiar | 31/05/2022 | Apols | ✓ |  |  |  |
| Melissa Clements | 31/05/2024 | ✓ | ✓ |  |  |  |
| Jonathan Cole | 31/05/2024 | ✓ | ✓ |  |  |  |
| Angela Conlan | 31/05/2022 | ✓ | ✓ |  |  |  |
| Gillian Evans | 31/05/2024 | ✓ | x |  |  |  |
| Julien FitzGerald | 31/05/2024 | ✓ | ✓ |  |  |  |
| Charlotte Forder | 31/05/2024 | ✓ | ✓ |  |  |  |
| Anna Gardner | 31/05/2024 | ✓ | ✓ |  |  |  |
| Benjamin Glass | 31/05/2022 | ✓ | ✓ |  |  |  |
| Donna Han | 31/05/2022 |  |  |  |  |  |
| Louis Headley | 31/05/2022 | ✓ | x |  |  |  |
| Dr Mike Hobbs | 31/05/2022 | ✓ | ✓ |  |  |  |
| Nyarai Humba | 31/05/2024 | ✓ | ✓ |  |  |  |
| Ekenna Hutchinson | 31/05/2024 | ✓ | ✓ |  |  |  |
| Cllr Colin Jackson | 12/07/2024 |  | ✓ |  |  |  |
| Allan Johnson | 31/05/2024 | ✓ | ✓ |  |  |  |
| Dr Tina Kenny | 31/10/2023 | ✓ | ✓ |  |  |  |
| Christiana Kolade | 31/05/2024 | ✓ | ✓ |  |  |  |
| Reinhard Kowalski | 31/05/2022 | ✓ | x |  |  |  |
| Giles Loch | 31/05/2024 | ✓ | Apols |  |  |  |
| Davina Logan | 31/05/2022 | ✓ | Apols |  |  |  |
| Cllr Angela Macpherson | 16/06/23 | Apols |  |  |  |  |
| Dr Mary Malone | 28/02/2022 | ✓ | ✓ |  |  |  |
| Benjamin McCay | 31/05/2024 | ✓ | ✓ |  |  |  |
| Andrea McCubbin | 31/12/2023 | ✓ | Apols |  |  |  |
| Jacqueline-Anne McKenna | 31/05/2024 | x | x |  |  |  |
| Tendai Nyoni | 31/05/2024 | ✓ | ✓ |  |  |  |
| Madeleine Radburn | 31/05/2022 | ✓ | ✓ |  |  |  |
| Chris Roberts | 31/05/2022 | ✓ | x |  |  |  |
| Myrddin Roberts | 31/05/2022 | ✓ | ✓ |  |  |  |
| Claire Sessions | 31/05/2024 | ✓ | ✓ |  |  |  |
| Karen Squibb-Williams | 31/05/2024 | ✓ | ✓ |  |  |  |
| Hannah-Louise Toomey | 31/05/2022 | ✓ | ✓ |  |  |  |
| Tabitha Wishlade | 31/05/2024 | ✓ | ✓ |  |  |  |
| **Name (NED)** | **Term Ends** | **16 June 2021** | **09 Sept 2021** | **25 Nov 2021** | **24 Mar 2022** |  |
| David Walker | 31/03/2022 (1st) | ✓ | ✓ |  |  |  |
| Sir John Allison | 31/03/2021 (2nd) | ✓ | Apols |  |  |  |
| Bernard Galton | 31/01/2021 (1st) | Apols | ✓ |  |  |  |
| Chris Hurst | 31/03/2023 (2nd) | Apols | ✓ |  |  |  |
| Aroop Mozumder | 31/01/2021 (1st) | Apols | ✓ |  |  |  |
| Prof Kia Nobre |  | x | Apols |  |  |  |
| Mohinder Sawhney | 31/12/2021 (1st) | ✓ | ✓ |  |  |  |
| Lucy Weston | 28/02/2022 (1st) | ✓ | ✓ |  |  |  |
| **Name (Executive)** | | **16 June 2021** | **09 Sept 2021** | **25 Nov 2021** | **24 Mar 2022** |  |
| Nick Broughton | | ✓ | ✓ |  |  |  |
| Marie Crofts | | Apols | ✓ |  |  |  |
| Charmaine De Souza | |  |  |  |  |  |
| Karl Marlowe | | ✓ | ✓ |  |  |  |
| Mike McEnaney | | ✓ | ✓ |  |  |  |
| Debbie Richards | | ✓ | ✓ |  |  |  |
| Ben Riley | | ✓ | ✓ |  |  |  |
| Kerry Rogers | | ✓ | ✓ |  |  |  |
| Martyn Ward | | Apols | ✓ |  |  |  |
| Mark Warner | | ✓ | Apols |  |  |  |

1. Apologies:

   Quoracy: one third of the total number of Governors, including at least 5 Governors who are members of either the Public or the Patients’ Constituency.

   Apologies to [kerry.rogers@oxfordhealth.nhs.uk](mailto:kerry.rogers@oxfordhealth.nhs.uk) [↑](#footnote-ref-1)
2. Please notify the Director of Corporate Affairs and Company Secretary by email to contactyourgovernor@oxfordhealth.nhs.uk in advance of the meeting. [↑](#footnote-ref-2)