

**Report to the Meeting of the  
Oxford Health NHS Foundation Trust**

**Board of Directors**

**BOD 11/2021**  
(Agenda item15)

**27 January 2021**

**Corporate Registers: Application of Trust Seal**

**For: Information and Assurance**

**Introduction**

The Common Seal of the Trust is affixed to documents under the authority of the Board of Directors in accordance with its Standing Orders. A Register of Seals is maintained by the Director of Corporate Affairs & Company Secretary.

Standing Orders require, pursuant to section 9, that a report of all seals is made to the Board. The Trust's Board of Directors receives reports of all seals, its last report being presented on 22 July 2020. This report provides information about the application of the Trust's seal between 16 July 2020 and 21 January 2021.

The Board of Directors is invited to note that the following documents were sealed during this period:

**REGISTER OF SEALING**

<b>Details</b>	<b>Seal No.</b>	<b>Signatory</b>	<b>Date</b>
Lease of Unit 7, Fenchurch Court, Bobby Fryer Close, Oxford, between UKIG Nominees Limited and UKIG Nominees 2 Limited (landlord) and Oxford Health NHS FT (tenant). Term: 3 years, expiring in July 2023 Rent: £35,625.00 per annum	344	Nick Broughton, Chief Executive  Mark Hancock Medical Director	30/07/2020

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<p>Lease of part of the Fifth Floor, Unipart House, Garsington Road, Cowley, Oxford, OX4 2PG, between Unipart Group Limited (landlord) and Oxford Health NHS FT (tenant). Term: November 2020 to 31 July 2022 Rent: £102,000.00 per annum</p>	345	<p>Nick Broughton, Chief Executive</p> <p>Mike McEnaney, Director of Finance</p>	30/09/2020
<p>Lease of 2 Oxbridge Court, Old Fruiterers Yard, Osney Mead, Oxford, OX2 0ES between Maureen Keenan and Tony Keenan (landlord) and Oxford Health NHS FT (tenant) Term: 5 years commencing on 23 September 2020 Rent: £40,000.00 per annum</p>	346	<p>Nick Broughton, Chief Executive</p> <p>Mike McEnaney, Director of Finance</p>	30/09/2020
<p>Deed of Agreement under Section 106 of the Town and Country Planning Act 1990 (as amended) relating to land at 22-26 and 28 Ock Street, Abingdon, Oxfordshire between: (1) Oxfordshire County Council; (2) Vale of White Horse District Council; (3) Nexus Properties Limited (owner); (4) Oxford Health NHS FT (lessee); and (5) Loyds Bank PLC (mortgagee).</p>	347	<p>Mike McEnaney, Director of Finance</p> <p>Kerry Rogers, Director of Corporate Affairs and Company Secretary</p>	09/11/2020
<p>Deed in relation to the appointment of the Corporate Representative of Oxford Health NHS FT to represent Oxford Health NHS FT at general meetings of South Bar Doctors Limited, made between Oxford Health NHS FT and Principal Medical Limited. Entry into the deed and supporting documents/side letters approved at the Board meeting in private on 20 September 2020.</p>	348	<p>Nick Broughton, Chief Executive</p> <p>Mike McEnaney, Director of Finance</p>	09/11/2020
<p>New lease of office areas Eastern Street, high Wycombe under lease of adjoining car part between Buckinghamshire Council (landlord) and Oxford Health NHS FT (tenant). Term: 4 years commencing 04 February 2021 Rent: £130,000.00 per annum from 04 February 2021 to 03 August 2021, then £275,000.00 per annum to 03 January 2025</p>	349	<p>Nick Broughton, Chief Executive</p> <p>Mike McEnaney, Director of Finance</p>	07/12/2020

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**Recommendation**

The Board is asked to note this report.

**Lead Executive Director:** Kerry Rogers, Director of Corporate Affairs and  
Company Secretary

1. *A risk assessment has been undertaken around the legal issues that this paper presents and there are no issues that need to be referred to the Trust Solicitors.*
2. **Strategic Objectives/Priorities** – *this report relates to or provides assurance and evidence against the following Strategic Objectives/Priorities of the Trust:*
  - 1) *Deliver the best care possible within available resources*  
*(Goals: delivering the best care possible within available resources through improved safety, effective evidence-based treatments and an improved patient experience to create better outcomes for those who use our services)*
  - 2) *Deliver care in the most efficient way*  
*(Goals: focus on getting the most value and benefit from the expertise of staff, and from organisational processes, finances, and system relationships to achieve a high-level of organisational effectiveness)*