**Summary of Actions from the Board meeting on 29 September 2021**

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| **Relevant Item** | **Action** | **Responsibility:** |
| BOD 83/21 (j) | **BOB ICS top 3 priorities for system working: (i) planned care; (ii) urgent and emergency care; and (iii) CAMHS**The Board Seminar which focuses on ICS development to expand on these 3 priorities.**Status: *complete*** *– at Board Seminar on 10 November 2021.*  | BC/MW/NB |
| BOD 84/21(l) | **Risk themes: managing capacity; managing demand; and managing demand through preventing demand**Further discussion or reflection upon how best to have further discussion on the theme of Demand and Capacity is required. **Status: *progressed/complete*** *– at Board Seminar on 20 October 2021, with session on ‘Demand and Capacity: findings from the work so far’.*  | The Executive |
| BOD 85/21(c)-(f) | **Research Conference or other ways of communicating the importance of research to the wider Trust**To consider putting on a Trust Research Conference, or other ways to engage and communicate with the wider organisation, on the importance of research to all and to move away from it being considered the preserve of the few.**Status: *complete* -** *the planning for the Conference is in hand. This will be a Trust Conference with input from local universities as partners.* | KM |
| **Actions from the meeting on 28 July 2021** |
| BOD 68/21 (l) | **Demand and capacity** The Executive to consider the demand and capacity challenge and how the Board could be provided with assurance and a greater line of sight on the mitigations being put in place to respond to it, along with what could actually be done in order to come up with a set of realisable actions (in the short, medium and long term). **Status:  *progressed/complete*** *– at Board Seminar on 20 October 2021, with session on ‘Demand and Capacity: findings from the work so far’.*  | Executives |
| BOD 69/21 (h) | **Strategic Objective 4: Research & Education** The Chief Medical Officer to discuss the Research & Education strategic objective in more detail with Kia Nobre. **Status: *complete*** - *this meeting has now taken place.*  | KM |
| BOD 71/21 (c) | **Finance report – staff impacted by pay award issues on local government contracts** To confirm how many staff/what percentage would be effected by pay award issues if they were on local government contracts.**Status: *in progress*** *– although local government will not be receiving an uplift for NHS pay awards, until planning guidance comes out it is unclear how this will be managed as a national issue.*  | PM/MMcE |