

# Report to the Meeting of the

**BOD 84/2021**

(Agenda item 17)

# Oxford Health NHS Foundation Trust

# Board of Directors

**30th November 2021**

**Corporate Registers: Application of Trust Seal**

**For: Information and Assurance**

**Introduction**

The Common Seal of the Trust is affixed to documents under the authority of the Board of Directors in accordance with its Standing Orders. A Register of Seals is maintained by the Director of Corporate Affairs & Company Secretary.

Standing Orders require, pursuant to section 9, that a report of all seals is made to the Board. The Trust’s Board of Directors receives reports of all seals, its last report being presented on 28 July 2021. This report provides information about the application of the Trust’s seal between 28 July 2021 and 22 November 2021.

The Board of Directors is invited to note that the following documents were sealed during this period:

### REGISTER OF SEALING

|  |  |  |  |
| --- | --- | --- | --- |
| **Details** | **Seal No.** | **Signatory** | **Date** |
| Assignment of Oxfed’s lease at Northway Community Centre to Oxford Health NHS FT as tenant for a period expiring on 31/03/2023 with an option to renew up to 31/03/2026. Yearly rent £65,000 per annum (already in occupation). Landlord: Northway Community Centre Trustees. | 373 | Nick Broughton,  Chief Executive  Mike McEnaney,  Director of Finance | 27/09/21 |

**Recommendation**

The Board is asked to note this report.

**Lead Executive Director:** Kerry Rogers, Director of Corporate Affairs and Company Secretary

1. *A risk assessment has been undertaken around the legal issues that this paper presents and there are no issues that need to be referred to the Trust Solicitors.*