

## BOARD OF DIRECTORS’ MEETING

- meeting held over video streaming, content to be publicly available subsequently –

##### Wednesday, 30 March 2022

##### 09:00 – 12:30

**Microsoft Teams virtual meeting**

## Agenda

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| **INTRODUCTORY ITEMS** |  | Indicative Time |
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| 1. **#Hellomynameis** and apologies for absence
* *Board members, presenters and attendees to introduce themselves*
 | DW/All | 09:00 |
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| 1. Register of Directors’ Interests
* *To confirm Directors’ interests and notify of any potential conflicts pertaining to the agenda. For most recent version of the Register, see* ***Reading Room/Appendix (paper – RR/App 10/2022)***
 | DW |  |
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| 1. Minutes and Matters Arising of the Board of Directors’ meeting held on 26 January 2022 (paper – BOD 09/2022)
* *To be taken as read unless amendments to the Minutes or updates on Matters Arising*
 | DW |  |
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| **STRATEGIC & SYSTEM OVERVIEW & UPDATES** |  |  |
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| 1. Trust Chair’s report and system update (paper – BOD 10/2022) and updates on:
	1. the Council of Governors’: (i) strategy session on 16 February 2022; and (ii) meeting on 24 March 2022; and
	2. Nomination, Remuneration & Terms of Service Committee (NRATSC) updated Terms of Reference  *To be taken as read and to receive the updated Terms of Reference. For supporting detail, see* ***Reading Room/Appendix (paper – RR/App 18/2022)***
* *To be taken as read unless questions or escalations to discuss*
 | DW | 09:15 |
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| 1. Chief Executive’s report (paper – BOD 11/2022)

* *To discuss. For supporting detail, see* ***Reading Room/Appendix******(paper – RR/App 11/2022)***
 | NB | 09:25 |
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| 1. Patient Pathway Case Study from Community services (oral update and presentation)
* *To receive and discuss. Linked to the next item on the NHS Provider Collaborative for Integrated Care in Oxfordshire.*
 | EL/BR | 09:40 |
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| 1. Memorandum of Understanding for the NHS Provider Collaborative for Integrated Care in Oxfordshire (paper – BOD 12/2022)
* ***To provide feedback and approve***
 | BR/NB | 09:55 |
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| **PERFORMANCE** –***and any escalations or highlights from across Board Committees*** |
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| 1. Integrated Performance Report (IPR) (paper – BOD 13/2022) and opportunity for Board Committees to escalate, highlight or provide assurances

* *For information/assurance and feedback. To include overview of: Services; Quality & Safety; Patient Experience; Workforce; and Finance/Sustainability. For supporting IPR detail, see* ***Reading Room/Appendix (papers – RR/App 12/2022)***
* *Opportunity for highlights from the Board Committees. For supporting detail, see Board Committee minutes in the* ***Reading Room/Appendix******(papers – RR/App 13-19/2022)*** *for:*
	+ Audit Committee;
	+ Charity Committee;
	+ Executive Management Committee;
	+ Finance & Investment Committee;
	+ Mental Health Act Committee;
	+ People, Leadership & Culture Committee; and
	+ Quality Committee
 | Exec Team&Committee Chairs | 10:05 |
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| *10 minutes’ break (if required)* |  | 10:55 |
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| **RESEARCH & EDUCATION** – *Become a leader in healthcare research and education; and****any highlights from the Quality Committee*** |
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| 1. Research & Development report (paper – BOD 14/2022)
* *For information*
 | VR/ KM | 11:05 |
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| **QUALITY** - *Deliver the best possible clinical care and health outcomes; and*  ***any highlights from the Quality Committee*** |  |  |
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| 1. Journey to Outstanding update (paper – BOD 15/2022)
* *For assurance*
 | MC | 11:20 |
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| **SYSTEM OVERVIEW** |  |  |
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| 1. Integrated Care System (ICS) development from Dr James Kent (oral update)
* *For information and discussion with the Accountable Officer for NHS Buckinghamshire CCG, NHS Oxfordshire CCG, NHS Berkshire West CCG and the BOB ICS Lead*
 | Dr JamesKent | 11:30 |
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| **SUSTAINABILITY** - *Make best use of our resources and protect the environment; and* ***any highlights from the Finance & Investment Committee*** |
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| 1. Finance report (paper – BOD 16/2022)
* *To note the financial position*
 | MMcE | 12:00 |
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| **GOVERNANCE** |  |  |
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| 1. Legal, Regulatory, Policy & Risk update report (paper – BOD 17/2022)
* *To be taken as read unless questions or escalations to discuss. For supporting detail* ***and overview of Board Assurance Framework (strategic risks) and private Trust Risk Register (operational risks)****, see* ***Reading Room/Appendix (papers – RR/App 20-21/2022)***
 | KR | 12:10 |
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| 1. Communications Strategy (paper – BOD 18/2022)
* *For information*
 | ST/KR |  |
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| 1. Corporate Registers: (i) application of the Trust’s seal (paper – BOD 19/2022); and (ii) gifts, hospitality and sponsorship (paper – BOD 20/2022)
* *To be taken as read.*
 | KR |  |
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| **ANY OTHER BUSINESS, QUESTIONS & REVIEW** |  |  |
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| 1. Any Other Business (including items to highlight from the Reading Room/Appendix)
 | DW | 12:25 |
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| 1. Questions from the public
 | DW |  |
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| 1. Review of the Meeting
* *To feedback on the meeting – what worked well and what could be improved*
 | DW/All |  |
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| Meeting Close |  | 12:30 |
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| **READING ROOM/APPENDIX**- supporting reports to be taken as read to prompt discussion and decisions as required - |
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| 1. Register of Directors’ Interests (paper - RR/App 10/2022)
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| 1. Appendices to the Chief Executive’s report (paper - RR/App 11/2022)
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| 1. Integrated Performance Report (IPR) - supporting information (paper - RR/App 12/2022)
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| 1. Meetings, reports and updated Terms of Reference from Committees:
2. Audit Committee on 09 December 2021(paper - RR/App 13/2022) and 23 February 2022 (oral update if required)
3. Charity Committee on 17 November 2021 (*CONFIDENTIAL SUPPORTING MATERIAL NOT FOR PUBLICATION* – Private Reading Room paper - RR/App-pvt 14/2022)
4. Executive Management Committee (oral update if required)
5. Finance & Investment Committee on 18 January 2022 (paper - RR/App 15/2022)
6. Mental Health Act Committee (**MHAC**) on 15 February 2022 (oral update) and MHAC annual report and updated Terms of Reference for the Mental Health & Law Committee (paper - RR/App 16/2022 and RR/App-pvt 16/2022)
7. Nomination, Remuneration & Terms of Service Committee (NRATSC) updated Terms of Reference (paper - RR/App 17/2022)
8. People, Leadership & Culture Committee on 03 February 2022 – Workforce Performance report (paper - RR/App 18/2022)
9. Quality Committee on 11 November 2021 (paper - RR/App 19/2022) and 10 February 2022 (oral update if required)
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| 1. Appendices to the Legal, Regulatory & Policy update including overview of the Board Assurance Framework (strategic risks) (paper - RR/App 20/2022) and private Trust Risk Register (operational risks) (*CONFIDENTIAL SUPPORTING MATERIAL NOT FOR PUBLICATION – Private Reading Room paper - RR/App-pvt 21/2022*)
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